



GRAFTON
QUALITY LIFE. NATURALLY.

Transient Street Merchant Registration Form

Village of Grafton Community Development
860 Badger Circle, Grafton, WI 53024
p (262) 375-5303 f (262) 375-5312
jwolff@village.grafton.wi.us

**Annual Application Fee: \$300
or \$25 per month of operation**

DATE OF REGISTRATION: _____

LOCATION OF STREET MERCHANT IN THE VILLAGE:

1. Property address: _____

STREET MERCHANT INFORMATION:

Applicant is: Street Merchant Owner Street Merchant Owner's Agent Property Owner

2. Owner's Name: _____ Business Name: _____

3. Telephone Number(s): _____

4. Mailing Address: _____

5. City: _____ State: _____ Zip: _____

6. E-mail Address: _____

7. Driver's License Number: _____

8. Date of Birth: ____/____/____

9. Applicant must list any convictions of crime or ordinance violation related to the transient street merchant business within the last five (5) years, the nature of the offense, and the place of conviction.

Date	Offense	Court	State

I certify that there have been no convictions of crime or ordinance violation related to my transient street merchant business within the last five (5) years.

PROPERTY OWNER INFORMATION:

10. Property Owner Name: _____

11. Mailing Address: _____

12. Telephone Number(s): _____

13. E-mail Address: _____

STREET MERCHANT INFORMATION:

14. Description of business:

15. Term of operation (months): _____

16. Days and hours of operation: _____

17. Make, model, and license number of any vehicle(s) to be used in conducting your business:

Make: _____ Model: _____

License Plate Number: _____

18. List the last three (3) locations where you conducted similar business prior to making this registration:

(1) _____

(2) _____

(3) _____

SUBMITTAL REQUIREMENTS

- State or County health officer's certificate if applicant's business involves the handling of food or clothing and is required to be certified under state law.
- Proof of business insurance.
- Picture of the vehicle(s) to be used in this operation.
- Site plan showing placement of vehicles(s), seating, parking, customer areas, etc.

REQUIRED SIGNATURES

I hereby certify that all statements, forms, and attachments submitted hereto are true and correct to the best of my knowledge and belief:

Signature of Owner of Street Merchant Business Date

Signature of Property Owner* Date
(*Or email approval to jwolff@village.grafton.wi.us)

<p>Application Fee Paid on: _____ By Check#: _____ Received by: _____</p> <p>Months/Days in Operation: _____ Total Fee Received: \$ _____</p> <p>NOTES:</p> <p>_____</p> <p>Planner's Signature: _____</p>

REGISTRATION FEES:

- \$300.00 annual application fee, or \$25 per month of operation.
- Only one cart/food truck will be allowed for each Transient Street Merchant.
- All licenses shall expire on December 31 of each year.