

# Village of Grafton



DECEMBER 2022

Your 2022 Property Tax Bill is Enclosed. NO ADDITIONAL REMINDERS WILL BE SENT.

Please take a few minutes to review this sheet and your bill for important information about your taxes. Call (262)375-5300 or email the Finance Department at [taxquestions@village.grafton.wi.us](mailto:taxquestions@village.grafton.wi.us) if you have any questions.

## General Information About Your Property Taxes

### When are my taxes due?

Your entire 2022 tax bill **OR** your first installment is **due January 31, 2023**.

If you choose to pay in installments, your first installment is due January 31, 2023. Your second installment is due March 31, 2023. Your final payment is due May 31, 2023. Please note that the amount of your installments may vary. If you fail to pay the correct minimum amount, by the due date, then the option to pay in installments is no longer available. The entire balance then becomes due and will accrue interest and penalty at a rate of 1.5% per month until the amount is paid in full.

Please note only the full payment or the first installment can be made at Cornerstone Community Bank or Port Washington State Bank.

### What if I can't pay my entire 1<sup>st</sup> installment amount?

We encourage everyone to try and pay at least the amount of their first installment to avoid interest and penalty. It is in your best interest to pay as much as you can by the due date. Continuing to make monthly payments until your entire balance is paid in full will help to reduce the amount of interest and penalty you incur.

### How can I pay my taxes?

**Pay by Mail** - Make your check payable to the Village of Grafton, write your bill number on the check, & enclose the appropriate payment stub located at the bottom of the tax bill and mail to:

**Village of Grafton** - 860 Badger Circle; Grafton, WI 53024

**Pay at Local Bank -**  
**Cornerstone Community Bank**  
2090 Wisconsin Ave (262)375-9150

**Port Washington State Bank**  
2080 Washington Ave (262)375-0100

**Pay Online** - The Village offers residents the option to pay online. Go to [www.village.grafton.wi.us](http://www.village.grafton.wi.us) and click the link for "Online Payment Portal".

The third-party credit card processing company charges a 2.65% transaction fee.

**Village Hall Drop Box** - Payments (with pay stub) may also be placed in the outside drop box at the Village Hall (envelope preferred). **DO NOT PLACE CASH** in the drop box. There are two drop boxes at Village Hall: in the parking lot & in the vestibule.

**Pay in Person** - Taxes can be paid at Village Hall - Monday-Friday, 8 AM-4:30 PM. Village Hall will be closed December 23, 26 & 30, 2022 & January 2, 2023.

### How can I get a receipt?

Enclose a self-addressed, stamped envelope along with your payment and a receipt will be mailed to you.

You can also request a receipt in person at Village Hall. In addition, you can print your receipt from the Ozaukee County Treasurer's website: <https://www.co.ozaukee.wi.us/144/Treasurer>

- Select Tax Data Search
- Type in your Street Number
- Type in your Street Name
- Select Find Now
- Select the Parcel Number

**Under Taxes - the tax bills and receipts are available to select.**

### What happens if I pay late?

By State law, if you fail to pay the entire amount of your first installment by **January 31, 2023** then the option to pay in installments is no longer available. The entire balance then becomes due and will accrue interest and penalty at a rate of 1.5% per month until the balance is paid in full.

# General Information

## How are my property taxes calculated?

Your tax amount is derived by multiplying the value of your property as of January 1, 2022 by the mill rate for all taxing jurisdictions, then subtracting any applicable credits and adding any special assessments, special charges or special taxes. The amount of your taxes cannot change unless there was an error in the application of one of those items.

## Where can I see my property information online?

<https://www.ascent.co.ozaukee.wi.us/LandRecords/PropertyListing/RealEstateTaxParcel#/Search>

## Who can I talk to about my assessed value?

The Village contracts with Associated Appraisal to do our assessments. You may contact them with questions at: (920)749-1995 or email at [markb.apraz@gmail.com](mailto:markb.apraz@gmail.com).

## Where is my refund?

You will receive a refund when your payment is more than the entire amount owed. Refund checks will be issued to the party who paid the tax bill after the check has cleared the bank – typically within a week. Cash refunds are only given when making payments at the Cornerstone Community Bank or Port Washington State bank.

## When are the 2023 elections?

February 21    Spring Primary  
April 4        Spring Election

## When are Village Board Meetings?

Meetings are held at Village Hall on the 1<sup>st</sup> & 3<sup>rd</sup> Mondays of the month at 6 pm.

## Want to know more about new development in the Village?

Email Jessica Wolff at [jwolff@village.grafton.wi.us](mailto:jwolff@village.grafton.wi.us) to receive the monthly Development



## DOG/CAT LICENSE INFO



### Is a dog or cat license required?

Yes, by state law all animals, five months or older, residing in Wisconsin, are required to have a valid, current year license attached to their collar. Licenses are good for the calendar year, January 1-December 31. Any applications received after March 31 are considered late and an additional \$5 fee is required.

### What do I need to get a license by mail?

You need to provide a copy of your animal's current Certificate of Rabies Vaccination, a self-addressed stamped envelope, the completed application (see below) and your payment.

### How much are animal licenses?

Neutered/Spayed Dog or Cat	\$8
NOT Neutered/Spayed Dog or Cat	\$13
Late Fee After March 31 - <b>Dogs Only</b>	\$5 added

## Village of Grafton Animal License Application

**DOG**    **CAT**    circle one

Owner Name: \_\_\_\_\_ Owner Address: \_\_\_\_\_

Owner Phone Number: \_\_\_\_\_ Veterinarian/Clinic: \_\_\_\_\_

Name of Animal: \_\_\_\_\_ Breed: \_\_\_\_\_ Color: \_\_\_\_\_

\_\_\_\_ Unneutered/Spayed Dog \$13

\_\_\_\_ Neutered/Spayed Dog \$8

\_\_\_\_ Unneutered/Spayed Cat \$13

\_\_\_\_ Neutered/Spayed Cat \$8

Expiration Date: \_\_\_\_\_

Date of Rabies Shot: \_\_\_\_\_ Vaccine Mfg: \_\_\_\_\_ Serial #: \_\_\_\_\_

Return with a copy of your Vaccination Certificate, self-addressed, stamped envelope to return the tag to you, and payment to:

**Village of Grafton, 860 Badger Circle, Grafton, WI 53024**

Any dog license purchased after March 31 must add a \$5 late fee to the total