



### Department Purpose

To provide for contingency funds for unanticipated 2017 expenses and potential increases in personnel-related costs.

### Department Description

Unclassified contains the contingency account for unanticipated 2017 expenditures and money for increased 2017 personnel-related costs. The Office of the Village Administrator and Administrative Services Department, in conjunction with Department Heads, monitors the annual budget and makes recommendations to the Finance Committee and Village Board for approval of the use of Contingency funds for unknown and unanticipated expenditures and wage and associated benefit increases.

### 2017 Budget Highlights

The Adopted Budget includes the following changes:

- The \$99,000 amount of the 2017 Wage Adjustment Reserve includes funds associated with pay and merit increases for all regular non-represented employees whose positions are funded in the General Fund.
- Amount of \$783,001 is higher than typically budgeted. The larger contingency amount is strategically recommended as it will increase to the general fund expenditure total. This higher total will assist the Village in remaining eligible for the State of Wisconsin Expenditure Restraint Program (financial reward program) with the approved of future years' General Fund expenditure totals. In 2012 – 2014 no transfers were necessary to the original reserve for contingency amount went unspent. In 2017, total of \$65,000 of Reserve Contingency Funds was required to fund the Business Park Study.

	2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
<b>Expenditures</b>					
Personnel	0	0	0	0	0
Operating	3,859	25,555	424,446	91,622	882,001
Capital Outlay	0	0	0	0	0
<b>Total Expenditures</b>	<b>3,859</b>	<b>25,555</b>	<b>424,446</b>	<b>91,622</b>	<b>882,001</b>

**UNCLASSIFIED**  
**100.599000**

<u>Account Number</u>	2014 Actual	2015 Actual	2016 Adopted	2016 Estimated	2017 Adopted
<u>Operating</u>					
910 Reserve for Contingency	0	0	421,380	65,000	780,582
920 Wage Adjustment Reserve	0	0	0	0	99,000
930 Sundry Unclassified	3,859	25,555	3,066	26,622	2,419
Total Operating	3,859	25,555	424,446	91,622	882,001
Total Unclassified	3,859	25,555	424,446	91,622	882,001

Reserve for Contingency					
Original Amount Budgeted	338,212	425,728	486,380	486,380	780,582
Amount Transferred to Other Program Budgets	0	0	0	65,000	0
Amount Available at end of year (unspent)	338,212	425,728	486,380	421,380	780,582

Wage Adjustment for Reserve					
Original Amount Budgeted	99,167	100,730	66,000	66,000	99,000
Amount Transferred to Other Program Budgets	83,971	52,693	0	66,000	0
Amount Available at end of year (unspent)	15,196	48,037	66,000	0	99,000

Sundry Unclassified					
Unemployment Claims	0	0	2,000	2,364	2,000
Delinquent Personal Property	1,865	987	1,066	887	419
Miscellaneous	1,994	24,568	0	23,371	0
Total Sundry Unclassified	3,859	25,555	3,066	26,622	2,419

NOTE: The amounts shown in the first schedule on this page as "2014" Actual" and "2015 Actual" reflect the actual expenditures charged to the Reserve for Contingency and Wage Adjustment Reserve accounts.