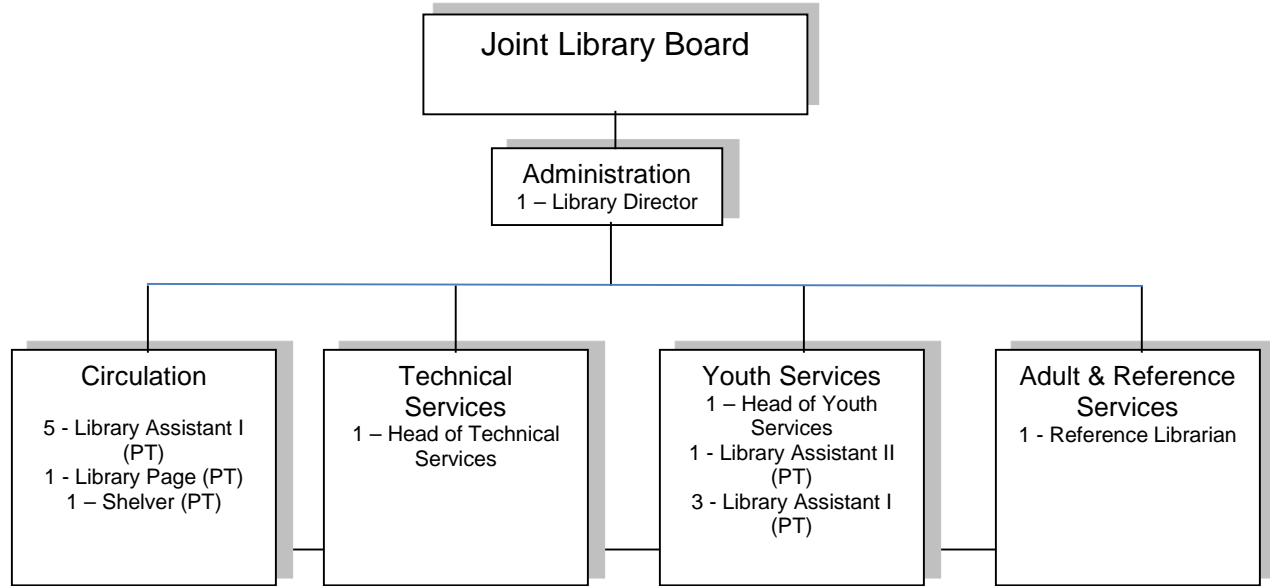


**SPECIAL REVENUE FUNDS
BUDGET SUMMARY**

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Taxes	1,201,196	1,068,372	1,041,129	1,085,197	1,323,749
Special Assessments	14,988	6,223	425,112	99,361	330,448
Intergovernmental Revenues	210,434	113,611	115,127	113,267	111,317
Charges for Services	531,903	485,731	306,450	478,896	416,853
Intergovernmental Charges for Services	280,429	294,932	358,211	287,093	349,078
Interest Income	4,408	5,871	4,218	12,120	3,820
Miscellaneous Revenues	18,610	2,558	50,200	118,933	50,200
Other Financing Sources	136,724	66,978	70,940	60,641	62,450
Total Revenues & Other Financing Sources	2,398,692	2,044,276	2,371,387	2,255,508	2,647,915
General Government	56,126	100,600	48,670	48,029	27,250
Public Safety	905,335	745,743	807,684	834,188	1,140,720
Community Enrichment Services	885,784	872,256	989,083	948,686	1,004,116
Conservation & Development	80,435	58,285	52,058	74,469	57,058
Other Financing Uses	278,863	277,420	303,300	208,300	320,283
Total Expenditures & Other Financing Uses	2,206,543	2,054,304	2,200,795	2,113,672	2,549,427
Excess of Revenues & Other Sources Over Expenditures & Other Uses	192,149	(10,028)	170,592	141,836	98,488
Fund Balance - Beginning Year	1,247,859	1,440,008	1,299,501	1,429,980	1,571,816
Fund Balance - Ending Year	1,440,008	1,429,980	1,470,093	1,571,816	1,670,304



Total Employees: 9.0 (FTE)

Department Purpose

To serve as the premier information portal for the Grafton community.

Department Description

The U.S.S. Liberty Memorial Public Library provides materials, programs, and services that (1) assist residents in developing their ability to find, evaluate, and use information effectively; (2) address the community’s desire for self-directed personal growth and development opportunities; and (3) address the need to be able to read.

2016 Budget Highlights

There are no notable changes for 2016.

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Permanent Staffing					
Director	1.00	1.00	1.00	1.00	1.00
Head of Youth Services	1.00	1.00	1.00	1.00	1.00
Librarian	0.83	.83	0.83	1.00	1.00
Head of Technical Services	1.00	1.00	1.00	1.00	1.00
Library Assistant II	1.00	0.90	0.90	0.90	0.90
Library Assistant I	3.56	3.61	3.66	3.61	3.61
Library Page	0.30	0.30	0.30	0.30	0.30
Shelver/Cleaner	0.19	0.19	0.19	0.19	0.19
Total Staffing	8.88	8.83	8.88	9.00	9.00

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Revenues					
Taxes	458,507	474,148	480,216	480,216	480,216
Intergovernmental Revenues	52,274	53,179	54,695	54,740	53,043
Public Charges for Services	18,939	15,883	18,000	13,415	12,700
Intergov’t Changes for Services	133,480	129,504	129,310	129,310	130,765
Donations	75	475	200	400	200
Miscellaneous Revenues	837	2,083	0	0	0
Total Revenues	664,112	675,272	682,421	678,081	676,924



	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Personal Services	494,228	480,371	502,138	490,552	510,870
Non-Personal Services	161,984	168,806	176,234	168,235	176,443
Capital Outlay	6,307	6,095	5,300	6,060	4,600
Other Financing Sources	8,293	0	0	0	0
Total Expenditures	670,812	655,272	683,672	664,847	691,913

Areas of Emphasis: Continue to improve the quality of life. Promote community wellness.

Goal: To support the informational, educational, and recreational needs of the community. To provide high quality services to the residents and businesses of the Village of Grafton.

- Objective:**
1. To maximize community usage of the library's collection and electronic research resources
 2. To offer young readers a variety of reading-related activities and programs.
 3. To provide computer and internet access and training for library patrons
 4. To achieve an 80 percent or greater satisfaction (average, good or excellent) survey rating from citizens who live in the Village of Grafton.

Measurements	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Workload</u>					
Registered borrowers	6,793	6,583	6,700	6,583	6,600
Circulation	224,300	213,133	200,000	212,000	212,000
Public computer usage	11,878	10,792	11,000	11,600	11,600
Books/av per 1,000 population	5,208	5,253	5,000	5,000	5,000
Summer reading program registered readers	632	826	650	600	600
<u>Efficiency</u>					
FTE Library staff per 1,000 population	0.58	0.58	0.58	0.58	0.58
Circulation per FTE staff hours worked	25,259	24,137	22,523	23,556	23,556
<u>Effectiveness</u>					
Resident satisfaction rating	98%	92%	80%	98%	80%

SPECIAL REVENUE FUNDS

**Library Fund
230.551110**

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Revenues</u>					
41.411100 General Property Taxes	458,507	474,148	480,216	480,216	480,216
43.437200 Library System Revenue	52,274	53,179	54,695	54,740	53,043
46.461140 Copies	1,507	1,555	1,500	1,700	1,700
46.467100 Library Fees	17,432	14,328	16,500	11,715	11,000
47.473710 Town of Grafton Contribution	133,480	129,504	129,310	129,310	130,765
48.485710 Donations	75	475	200	400	200
48.486100 Miscellaneous Revenues	837	2,083	0	0	0
Total Revenues & Other Financing Sources	664,112	675,272	682,421	678,081	676,924
<u>Expenditures</u>					
<u>Personal Services</u>					
110 Salaries & Wages	189,753	186,867	167,586	238,786	249,176
115 Part-time Wages	147,698	153,697	188,661	119,755	123,400
120 Labor Pool Allocations	7,066	6,385	7,500	7,500	7,500
127 Overtime	0	20	0	0	0
129 Longevity	1,668	1,533	1,836	1,836	1,872
130 Social Security	24,453	24,578	27,967	28,143	29,219
131 Wisconsin Retirement	20,515	21,150	21,468	21,618	21,406
132 Insurance - Health	102,065	85,226	86,074	71,868	76,899
136 Insurance - Life	1,010	915	1,046	1,046	1,398
Total Personal Services	494,228	480,371	502,138	490,552	510,870
<u>Non-Personal Services</u>					
210 Contractual Services	24,541	18,318	23,354	19,500	20,632
220 Communications	3,799	3,855	3,850	3,850	3,850
225 Utilities	29,590	35,814	35,880	34,000	35,700
248 Repairs & Maintenance	9,057	9,253	12,000	10,000	10,000
310 Office/Computer Supplies	3,263	3,232	3,863	3,863	3,940
311 Postage	566	486	620	580	592
316 Health and Wellness Program	242	0	255	255	255
318 Recognition & Awards	0	0	250	250	250
319 Misc Supplies & Expenses	15,421	13,958	13,905	13,905	14,183
320 Public Information	618	173	300	300	300
322 Printing & Reproduction	1,140	1,237	1,250	1,300	1,300
325 Books, Subscriptions & Dues	7,450	12,112	9,775	9,775	10,264
330 Training & Conferences	1,690	2,905	2,400	2,700	2,700
335 Local Auto Expenses	0	0	50	50	50
349 Janitorial Supplies	9,418	8,163	10,000	10,000	10,200
350 Audio Visuals - Adult	4,410	5,572	4,890	4,890	5,135
351 Audio Visuals - Youth	3,782	2,446	4,002	4,002	4,202
354 Books - Adult	19,878	21,436	19,890	19,890	20,885
355 Books - Youth	16,562	18,617	18,859	18,859	19,802
395 Food & Provisions	785	694	850	850	850
510 Insurance - General Liability	8,879	9,149	8,798	8,314	9,678
515 Insurance - Worker's Compensation	893	1,386	1,193	1,102	1,675
Total Non-Personal Services	161,984	168,806	176,234	168,235	176,443

SPECIAL REVENUE FUNDS

**Library Fund
230.551110**

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Capital Outlay</u>					
810 New Equipment	4,500	0	800	2,050	0
815 Replacement Equipment	1,807	6,095	4,500	4,010	4,600
Total Capital Outlay	6,307	6,095	5,300	6,060	4,600
<u>Other Financing Uses</u>					
992 Transfer to Debt Service - UPL Debt	8,293	0	0	0	0
	8,293	0	0	0	0
Total Expenditures & Other Financing Uses	670,812	655,272	683,672	664,847	691,913
Revenues less Expenditures	(6,700)	20,000	(1,251)	13,234	(14,989)
Fund Balance - Beginning Year	48,816	42,116	55,453	62,116	75,350
Fund Balance - Ending Year*	42,116	62,116	54,202	75,350	60,361
*Ending Fund Balance consists of:					
Comm for Town Share of Cap Improvements	15,656	24,498	25,000	25,000	25,000
Committed - Carpet Replacement	6,000	16,000	16,000	23,000	23,000
Uncommitted Fund Balance	6,736	21,618	13,202	27,350	12,724
	28,392	62,116	54,202	75,350	60,724
210 Contractual Services					
ESLS Services	16,381	9,090	13,717	10,873	11,960
Software Licenses -a/v,Env,Far, WIS	0	3,502	1,200	1,200	1,320
HVAC Contract	2,295	0	1,300	765	765
Elevator Contract	152	573	700	225	150
Legal Fees	189	56	200	200	200
Library Programming	1,545	1,085	1,500	1,500	1,500
Garbage / Recycling Collection	1,131	1,186	1,200	1,200	1,200
Building Security System	349	349	350	350	350
Fire Extinguisher/Fire Alarm	196	89	429	429	429
Mat Cleaning	588	641	841	841	841
Employee Assistance Program	395	632	500	500	500
Fire Alarm Testing	740	740	777	777	777
Fire Sprinkler Maintenance	580	375	640	640	640
	24,541	18,318	23,354	19,500	20,632
810 New Equipment					
Walkway Railing	4,500	0	0	0	0
iPad/Printer/Laptop	0	0	800	2,050	0
	4,500	0	800	2,050	0
815 Replacement Equipment					
Computers	1,807	6,095	4,500	0	3,400
Coin-op	0	0	0	0	1,200
	1,807	6,095	4,500	0	4,600



Department Purpose

To account for activities in parks and open spaces that are not eligible for impact fees.

Department Descriptions

The Park and Open Space Fund accounts for activities including park land acquisition, park land development, and support related activities that are identified in the Village’s 2015 “Comprehensive Outdoor Recreation Plan”.

2016 Budget Highlights

The Adopted Budget includes the following change:

- Decrease of \$15,000 in Family Aquatic Center (FAC) Replacement Equipment. Consistent with the 2010 Family Aquatic Center Report’s recommendations, \$35,000 will be spent to replace all recirculation pumps and motors for the filtration system and water features.

Revenues	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Taxes	30,044	30,000	35,000	35,000	35,000
Miscellaneous Revenues	17,682	163	50,170	125	50,170
Total Revenues	47,726	30,163	85,170	35,125	85,170

Expenditures	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Personal Services	0	0	0	0	0
Non-Personal Services	0	0	0	0	0
Capital Outlay	19,137	38,185	100,000	50,000	85,000
Other Financing Sources	17,518	0	0	0	0
Total Expenditures	36,655	38,185	100,000	50,000	85,000

Areas of Emphasis: Implement Comprehensive Outdoor Recreation Plan

Goal: 1. To continue efforts to follow goals of Comprehensive Outdoor Recreation Plan.

Objective: 1. Replace existing playground natural safety surface with synthetic low maintenance safety surfaces.

Measurements	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Workload					
Number of playground safety surfaces replaced	0	1	0	3	0
Percent of playground equipment with low maintenance safety surfaces	54%	69%	85%	92%	92%

SPECIAL REVENUE FUNDS
Park and Open Space Fund
203.000000

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Revenues</u>					
41.411100 General Property Taxes	30,044	30,000	35,000	35,000	35,000
48.481000 Interest Income	164	163	170	125	170
48.485710 Donations	17,518	0	50,000	0	50,000
Total Revenues & Other Financing Sources	47,726	30,163	85,170	35,125	85,170
<u>Expenditures</u>					
<u>Capital Outlays</u>					
552000.810 New Equipment	3,100	0	0	0	0
552000.815 Replacement Equipment	16,037	38,185	100,000	50,000	85,000
592000.991 Transfer to Capital Projects Fund	17,518	0	0	0	0
Total Capital Outlays	36,655	38,185	100,000	50,000	85,000
Total Expenditures & Other Financing Uses	36,655	38,185	100,000	50,000	85,000
Revenue less Expenditures	11,071	(8,022)	(14,830)	(14,875)	170
Fund Balance - Beginning Year	39,675	50,746	38,949	42,724	27,849
Fund Balance - Ending Year	50,746	42,724	24,119	27,849	28,019
810 New Equipment					
Pool Lift with Anchor	3,100	0	0	0	0
	3,100	0	0	0	0
815 Replacement Equipment					
Playground Safety Surface	0	26,250	0	0	0
Cheyenne Park	0	1,565	0	0	0
Update Park and Open Space Plan	1,667	370	0	0	0
FAC Upgrades	14,370	0	50,000	50,000	35,000
Remodel Shelter (Veterans)	0	0	50,000	0	50,000
Tennis Court Donation to High School	0	10,000	0	0	0
	16,037	38,185	100,000	50,000	85,000



Department Purpose

To create additional jobs through issuance of low interest loans.

Department Description

The Revolving Loan Fund provides low interest and/or deferred principal payment financing for companies that are unable to obtain loans solely from financial institutions and the Small Business Administration. The loan program is predicated upon job creation for low to moderate-income individuals or job retention.

The Village has a program to re-loan a total of \$500,000 (plus interest received from participants) to help local companies expand and create new jobs.

The Revolving Loan Fund is managed by the Finance Department and co-marketed with the Department of Planning and Development.

2016 Budget Highlights

There are no notable changes in 2016.

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Revenues					
Miscellaneous Revenues	4,236	2,786	2,533	128,907	2,435
Total Revenues	4,236	2,786	2,533	128,907	2,435

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Expenditures					
Non-Personal Services	29,500	1,850	2,120	1,179	0
Capital Outlay	536	79,000	4,500	4,500	4,500
Total Expenditures	30,036	80,850	6,620	5,679	4,500

Areas of Emphasis: Promote quality and sustainable economic and community development.

Goal: To issue new low interest rate loans to create new jobs.

Objective: 1. To meet with interested individuals and businesses to review loan program.
2. To monitor existing loans to verify financial condition and creation of new positions as pledged.

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Measurements					
Resource					
Loan funds available (as of December 31)	\$570,225	\$572,658	\$579,469	\$671,886	\$658,237
Outstanding loan amount (as of December 31)	\$155,716	\$149,909	\$63,849	\$43,894	\$57,681
Effectiveness					
Number of new loans	0	0	1	0	1
Informational meetings/requests	2	3	2	2	2
Number of new jobs created	0	0	1	0	1

SPECIAL REVENUE FUNDS

Revolving Loan Fund

204.000000

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Revenues</u>					
48.481500 Interest Income - Loan Recipient	3,192	1,715	1,533	9,181	1,335
48.481000 Interest Income - Investment	1,044	1,071	1,000	1,193	1,100
48.486100 Recovery of Bad Debt	0	0	0	118,533	0
Total Revenues	4,236	2,786	2,533	128,907	2,435
<u>Expenditures</u>					
<u>General Government</u>					
514100.210 Contractual Services - Administration	536	1,850	500	1,179	0
514100.330 Training & Conferences	0	0	1,620	0	0
514100.560 Bad Debt Expense	25,000	75,000	0	0	0
515100.210 Contractual Services - Finance	4,500	4,000	4,500	4,500	4,500
Total Expenditures	30,036	80,850	6,620	5,679	4,500
Revenue less Expenditures	(25,800)	(78,064)	(4,087)	123,228	(2,065)
Fund Balance - Beginning Year	731,534	705,734	702,860	627,670	750,898
Fund Balance - Ending Year	705,734	627,670	698,773	750,898	748,833
514100.210 Contractual Services - Administration					
Legal Fees	536	1,850	500	1,179	0
	536	1,850	500	1,179	0
515100.210 Contractual Services - Finance					
Administrative Fees	4,000	3,500	4,000	4,000	4,000
Audit Fees	500	500	500	500	500
	4,500	4,000	4,500	4,500	4,500



Department Purpose

To account for impact fees paid by local residential developers to benefit parks and recreational facilities.

Department Description

The Park and Recreational Facilities Fund accounts for impact fees paid by local residential developers after July 5, 1995. Funds are expended to acquire additional parkland and develop existing and new parks as identified in the 2014 “Comprehensive Outdoor Recreation Plan – Estimated Cost Projections for Future Park and Recreation Facilities”.

This fund is managed by the Parks and Recreation Department and the Administrative Services Department.

2016 Budget Highlights

The Adopted Budget includes the following change:

- Decrease of \$94,664 in Impact Fees due to fewer anticipated new residential units being constructed in 2016.

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Revenues					
Impact Fees	14,988	6,223	382,395	99,361	330,448
Intergovernmental Revenue	75,000	0	0	0	0
Miscellaneous Revenues	0	1,645	0	0	0
Other Financing Sources	76,056	0	42,717	0	0
Total Revenues	166,044	7,868	425,112	99,361	330,448

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Expenditures					
Personal Services	500	0	500	0	0
Non-Personal Services	0	0	0	0	0
Capital Outlay	0	1,625	0	10,185	0
Other Financing Sources	78,863	97,420	123,300	28,300	122,225
Total Expenditures	79,113	99,045	123,800	34,485	122,225

Areas of Emphasis: Implement Comprehensive Outdoor Recreation Plan.

Goal: To continue effort to follow goals of the Comprehensive Outdoor Recreation Plan.

Objective: To collect Impact Fees to pay for costs of new parks and facilities which benefit new residential development.

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Measurements					
Resource					
Number of paid residential unit fees	5	2	139	35	76

SPECIAL REVENUE FUNDS
Parks and Recreational Facilities Fund
220.000000

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Revenues</u>					
<u>Impact Fees</u>					
42.429110 Community Park	14,988	6,223	382,395	99,361	330,448
42.429307 Neighborhood Parks	0	0	42,717	0	0
Total Impact Fees	14,988	6,223	425,112	99,361	330,448
<u>Intergovernmental Revenue</u>					
43.435810 DNR Grant	75,000	0	0	0	0
Total Intergovernmental Revenue	75,000	0	0	0	0
<u>Interest Income</u>					
48.481110 Community Park	0	20	0	0	0
48.485750 Donations Community Park	0	1,625	0	0	0
Total Interest Income	0	1,645	0	0	0
<u>Other Financing Sources</u>					
49.492405 Transfer from Capital Projects	76,056	0	0	0	0
Total Other Financing Sources	76,056	0	0	0	0
Total Revenues & Other Financing Sources	166,044	7,868	425,112	99,361	330,448

SPECIAL REVENUE FUNDS
Parks and Recreational Facilities Fund
220.000000

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Expenditures</u>					
<u>Administrative Services</u>					
515100.210 Contractual Services	250	0	500	0	0
Total Finance Expenditures	250	0	500	0	0
<u>Capital Outlays</u>					
552560.831 Lions Park	0	1,625	0	0	0
Vest Pocket Parks	0	0	0	10,185	0
Total Capital Outlays	0	1,625	0	10,185	0
<u>Other Financing Uses</u>					
592110.992 To Debt Service-Community Park	0	0	28,300	28,300	27,225
592110.992 To Debt Service - Lions Park	23,659	23,801	0	0	0
592110.992 To Debt Service - N5 south side park	55,204	55,537	0	0	0
592110.992 To Debt Service	0	0	0	0	0
592405.992 To Capital Projects Fund - Riverwalk	0	0	95,000	0	95,000
592400.998 Transfer to Capital Projects Fund	0	18,082	0	0	0
Total Other Financing Uses	78,863	97,420	123,300	28,300	122,225
Total Expenditures & Other Financing Uses	79,113	99,045	123,800	38,485	122,225
Revenue less Expenditures	86,931	(91,177)	301,312	60,876	208,223
Fund Balance - Beginning Year	4,246	91,177	(18,023)	0	60,876
Fund Balance - Ending Year*	91,177	0	283,289	60,876	269,099
*Ending Fund Balance consists of:					
Community Park/Trails	270,190	258,350	498,922	357,711	593,159
Neighborhood Park-Lions Park	(5,616)	(29,417)	(29,417)	(57,717)	(84,942)
Neighborhood Park-Wildwood Park	23,474	23,474	66,191	23,474	23,474
Neighborhood Park N2 (south side park)	(303,979)	(359,515)	(359,515)	(359,515)	(359,515)
Neighborhood Park N3-Blackhawk Valley	79,956	79,956	79,956	79,956	79,956
Neighborhood Park N4-Cheyenne Park	16,967	16,967	16,967	16,967	16,967
Vest Pocket Park-Mole Creek Park	72	72	72	0	0
Vest Pocket Park-Cedar Highlands Open	309	309	309	0	0
Vest Pocket Park-Acorn Park	2,473	2,473	2,473	0	0
Vest Pocket Park V4-Paramount Plaza	6,137	6,137	6,137	0	0
Vest Pocket Park-Canary Lane Park	1,148	1,148	1,148	0	0
Vest Pocket Park V6-Chair Factory Park	46	46	46	0	0
	91,177	0	283,289	60,876	269,099
552560.831 Capital Outlays - Lions Park					
Phase II	0	1,625	0	0	0
	0	1,625	0	0	0

NAME AND LOCATION OF PUBLIC PARKS

REGIONAL PARKS

There are no proposed or developed Regional Parks.

COMMUNITY PARKS

Lime Kiln Park located at 2020 S. Green Bay Road.

Centennial Park located at 1370 17th Avenue.

Family Aquatic Center/ Meadowbrook Park located at 649 N. Green Bay Road.

Paramount Plaza located in the heart of Downtown Grafton.

Chair Factory Historical Site located at the corner of Falls Road and S. Green Bay Road.

Bike and Pedestrian Trail System (community-wide)

NEIGHBORHOOD PARKS

Shady Hollow Park located at 1071 Candleberry Circle.

Veterans Memorial Park located at 1000 13th Avenue.

Wildwood Park located at 1400 First Avenue.

Cheyenne Park located at 2118 Shoshoni Street.

Lions Park located at 121 Keup Road.

River Island Park (golf course) located at 1650 Nancy Lynn Court.

Heritage Settlement Park located at 780 Homestead Trail.

Future West Side Park is planned to be located north of WIS 60, south of Cedar Creek Road and west of Fifth Avenue.

Future North Side Park is planned to be located west of the Ozaukee Interurban Trail, south of Mary Glade Drive.

Blackhawk Valley Park is a future passive park located at the north end of Yuma Court.

Future South Side Park is a future 10 acre mixed use (athletic field/open air shelter) park located south of Falls Road at the end of Shasta Avenue in the Falls Crossing Subdivision.

VEST POCKET PARKS

Mole Creek Park located at 476 Overland Trail.

Third Avenue Park located at 1023 Third Avenue.

Cedar Highlands Open Space located on the east side of Keup Road, just south of W. Highland Avenue.

Acorn Park located at 233 W. Orchard Drive.

Canary Lane Park located at 1220 Canary Lane.

Pine Street Park located at 1610 N. Pine Street.

River Front Park located at 1119 15th Avenue.



Department Purpose

To account for the collection of Room Tax and use of the funds as determined by the Village Board.

Department Descriptions

The Room Tax Fund accounts for the collection of Room Tax and use of the funds for the purpose of funding economic development including tourism promotion, public works activities, and capital improvement projects as determined by the Village Board.

By Village ordinance, a room tax of 5 percent of gross receipts was created in 1994. At the request of the Grafton Area Chamber of Commerce, an additional 2 percent was approved in 2000. Seventy percent of the additional 2 percent must be used for tourism promotion and development as defined in Wisconsin Statutes Sec. 6.0615(1)(fm).

This fund is managed by the Office of the Village Administrator.

2016 Budget Highlights

There are no notable changes for 2016.

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Revenues					
Taxes	221,488	229,871	205,000	249,068	240,000
Miscellaneous Revenues	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Total Revenues	221,488	229,871	205,000	249,068	240,000

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Expenditures					
Non-Personal Services	56,462	59,874	70,836	77,931	57,036
Other Financing Source	125,000	130,000	130,000	130,000	150,000
Total Expenditures	181,462	189,874	200,836	207,931	207,036

Areas of Emphasis: Continue to improve the quality of life.

Goal: To coordinate with other community groups to provide support for community events.

Objective: 1. Contract with Celebrate Grafton to create, develop and promote tourism events.

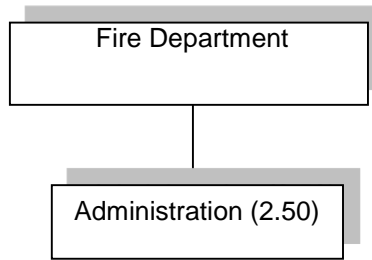
Measurements	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Effectiveness					
Number of tourism events	4	4	4	4	4

SPECIAL REVENUE FUND

Room Tax Fund

201.000000

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Revenues</u>					
<u>Taxes</u>					
41.412100 Room Tax	221,488	229,871	205,000	249,068	240,000
Total Taxes	221,488	229,871	205,000	249,068	240,000
Total Revenues & Other Financing Sources	221,488	229,871	205,000	249,068	240,000
<u>Expenditures</u>					
<u>General Government</u>					
519900.210 Village Promotion and Goodwill	25,750	19,750	41,550	42,350	22,750
Total General Government	25,750	19,750	41,550	42,350	22,750
<u>Conservation & Development</u>					
567000.210 Community Development	30,712	40,124	29,286	35,581	34,286
Total Conservation & Development	30,712	40,124	29,286	35,581	34,286
<u>Other Financing Uses</u>					
592300.992 Transfer to Debt Service Fund	125,000	130,000	130,000	130,000	150,000
Total Other Finance Uses	125,000	130,000	130,000	130,000	150,000
Total Expenditures & Other Financing Uses	181,462	189,874	200,836	207,931	207,036
Revenues less Expenditures	40,026	39,997	4,164	41,137	32,964
Fund Balance - Beginning Year	49,279	89,305	111,482	129,302	170,439
Fund Balance - Ending Year	89,305	129,302	115,646	170,439	203,403
519900.210 Village Promotion and Goodwill					
Hotel/Conference Center Study	0	0	3,600	3,600	0
Website Redesign	0	0	15,200	16,000	0
Branding	0	0	3,000	3,000	3,000
Public Relations/Event Management	21,000	15,000	15,000	15,000	15,000
Holiday Parade	1,750	1,750	1,750	1,750	1,750
Marketing	3,000	3,000	3,000	3,000	3,000
	25,750	19,750	41,550	42,350	22,750
567000.210 Community Development					
Chamber - Visitor Services	30,712	40,124	29,286	35,581	34,286
	30,712	40,124	29,286	35,581	34,286



Total Employees: 2.50

Department Purpose

To provide for the safety and welfare of the public through preservation of life, property, and the environment.

Department Descriptions

Effective January 1, 2013, the Village of Grafton directly provides quality services in the following operational areas of fire prevention and suppression, fire inspection, emergency medical services (EMS), hazardous materials control, and public safety education for the communities of the Village of Grafton and, through a contractual agreement, the Town of Grafton.

2016 Budget Highlights

The Adopted Budget includes the following changes:

- Increase of \$247,620 in General Property Taxes due to corresponding amount of expenses that are shifted from the General Fund to the Fire Protection and Rescue Fund.
- Increase of \$84,000 in Rescue Squad Charge for Services due to the impact of providing in-house paramedic level service.
- Increase of \$55,678 in Part-time Wages due to paid scheduling of one Paramedic and one EMT for non-day shift coverage.
- Increase of \$41,232 in General Fund charge for services of support personnel.
- Increase of \$210,000 in Fire Hydrant Rental charge (previous charge was assigned to the General Fund).
- Increase of \$8,700 in Insurance – Worker’s Compensation due to past claims, related increases insurance modification factor, and reallocation of premium costs based upon Worker’s Compensation Insurance experience.

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Permanent Staffing					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Division Chief of Fire Prevention / Public Education	0.00	0.00	1.00	1.00	1.00
Office Assistant	0.50	0.50	0.50	0.50	0.50
Total Staffing	1.50	1.50	2.50	2.50	2.50

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Revenue					
General Property Taxes	491,157	334,353	320,913	320,913	568,533
State – Fire Ins Tax Rebate	83,160	60,432	60,432	58,527	58,527
EMS Funding Assistance	0	5,574	0	5,794	5,794
Charges for Service	381,145	360,351	175,00	323,206	259,000
Town of Grafton Contribution	146,949	165,428	228,901	157,783	218,313
Miscellaneous Revenue	0	0	0	100	0
Donations	0	165,428	0	37,105	0
Total Revenue	1,102,411	926,529	785,246	903,428	1,109,914



	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Expenditures					
Personal Services	265,873	353,062	467,210	431,320	526,369
Non-Personal Services	364,701	327,766	340,474	365,763	614,351
Capital Outlay	11,206	64,915	0	37,105	0
Other Financial Uses	263,555	0	0	0	0
Total Expenditures	905,335	745,743	807,684	834,188	1,140,720

Areas of Emphasis: Ensure quality public health and safety services.

Goal: To provide efficient response to fire, EMS and rescue emergencies. To provide high quality services to the residents and businesses of the Village of Grafton.

Objective: 1. To respond safely to emergency responses under 10.0 minutes
 2. To achieve a rating of 80 percent or higher satisfaction survey rating from citizens who live in the Village of Grafton

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Measurements					
<u>Workload</u>					
Fire calls – Village	166	137	154	114	126
Fire calls – Town	63	37	68	30	34
EMS calls – Village	656	611	621	666	687
EMS calls - Town	121	163	143	136	150
Mutual Aid calls	20	40	32	70	55
Fire inspections	1,200	1,560	1,400	1,560	1,600
<u>Efficiency</u>					
Percent of fire call responses taking 10.0 minutes or less	N/A	80.0%	80.0%	82.8%	83.0%
Average response time – fire calls (minutes)	N/A	7.7	10	8.2	8.0
Percent of EMS responses taking 10.0 minutes or less	N/A	85.6%	80.0%	89.5%	89.5%
Average response time - EMS calls (minutes)	N/A	5.5	10	4.8	5.2
<u>Effectiveness</u>					
EMS - Resident satisfaction rating	99%	98%	80%	98%	80%
Fire Protection – Resident satisfaction rating	99%	98%	80%	98%	80%
ISO rating	3	3	3	3	3

SPECIAL REVENUE FUND
Fire Protection and Rescue Fund
202.522010

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Revenues</u>					
41.411100 General Property Taxes	491,157	334,353	320,913	320,913	568,533
43.434010 State - Fire Ins. Tax Rebate	83,160	60,432	60,432	58,527	58,274
43.430200 EMS Funding Assistance	0	5,574	0	5,794	5,794
46.466000 Rescue Squad Charges for Services	381,145	360,351	175,000	323,206	259,000
47.473710 Town of Grafton Contribution	146,949	165,428	228,901	157,783	218,313
48.486100 Miscellaneous Revenue	0	391	0	100	0
48.485710 Donations	0	0	0	37,105	0
Total Revenues & Other Financing Sources	1,102,411	926,529	785,246	903,428	1,109,914
<u>Expenditures</u>					
<u>Personal Services</u>					
110 Salaries & Wages	57,406	81,463	143,080	130,120	157,232
115 Part-time Wages	113,188	182,313	263,391	238,205	319,069
120 Labor Pool Allocations	4,744	4,781	5,036	4,274	5,000
129 Longevity	0	0	44	44	76
130 Social Security	16,904	25,040	31,478	28,507	36,484
131 Wisconsin Retirement	76	333	5,861	3,759	4,908
132 Insurance - Health	0	0	18,273	0	0
136 Insurance - Life	0	0	47	0	0
137 LOSA Retirement	26,375	0	0	0	0
190 Stipends	47,180	59,132	0	26,411	3,600
Total Personal Services	265,873	353,062	467,210	431,320	526,369
<u>Non-Personal Services</u>					
210 Contractual Services	144,695	120,111	79,298	99,685	123,832
219 Other Contractual Services	0	0	0	0	210,000
220 Communications	3,127	6,751	6,000	7,222	6,808
225 Utilities	24,587	30,014	30,000	27,950	29,231
242 Vehicle Maintenance	12,618	13,748	20,000	20,000	20,000
248 Repairs & Maintenance	31,374	23,036	25,000	25,130	26,300
310 Office/Computer Supplies	6,496	8,030	4,500	4,586	4,450
318 Recognition & Awards	1,734	2,616	5,000	4,000	3,000
319 Misc Supplies & Expenses	2,776	2,267	3,300	18,180	3,180
320 Public Information	4,801	8,060	8,500	7,500	8,000
322 Printing & Reproduction	2,700	1,821	3,000	4,000	3,000
330 Training & Conferences	8,041	9,063	22,000	16,600	22,000
342 Fluids	15,394	15,307	15,000	15,000	15,000
361 Protective Clothing	0	6,901	10,500	10,500	13,000
380 Emergency Medical Services	19,712	31,099	32,000	30,506	32,000
393 Uniform Allowance	9,778	7,005	8,300	8,300	9,100
394 Small Equipment	0	4,910	3,000	5,000	4,000
395 Food & Provisions	9,889	3,072	4,000	2,600	3,000
399 Unemployment Claims	0	968	0	0	0
510 Insurance - General Liability	30,706	9,698	22,668	24,801	31,342
515 Insurance - Worker's Compensation	22,030	20,675	38,408	34,203	47,108
560 Bad Debt Expense	14,243	2,614	0	0	0
Total Non-Personal Services	364,701	327,766	340,474	365,763	614,351
<u>Capital Outlay</u>					
810 New Equipment	0	17,077	0	37,105	0
815 Replacement Equipment	11,206	47,838	0	0	0
	11,206	64,915	0	37,105	0
<u>Other Financing Uses</u>					
592300.992 Trans to Fire Dept Cap Equip Fund	156,092	0	0	0	0
Trans to Capital Projects Fund	107,463	0	0	0	0
	263,555	0	0	0	0
Total Expenditures and Other Financing Uses	905,335	745,743	807,684	834,188	1,140,720
Revenues less Expenditures	197,076	180,786	(22,438)	69,240	(30,806)
Fund Balance - Beginning Year	0	197,076	219,514	377,862	447,102
Fund Balance - Ending Year*	197,076	377,862	197,076	447,102	416,296

SPECIAL REVENUE FUND
Fire Protection and Rescue Fund

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
210 Contractual Services					
Fire Prevention - Safety Town	0	0	500	0	500
Dispatch Services	39,796	42,478	48,423	48,346	49,434
Village Charges for Services	0	0	0	0	41,232
Buildings and Grounds	1,592	1,268	5,000	0	0
Pest Control	0	258	775	516	526
Professional Services	99,868	12,048	6,500	4,250	4,400
Mutual Aid Paramedic Services	0	52,814	0	26,600	9,000
EMD Software Maintenance	0	0	0	0	373
Miscellaneous Contractual Services	3,439	11,245	18,100	19,973	18,367
	<u>144,695</u>	<u>120,111</u>	<u>79,298</u>	<u>99,685</u>	<u>123,832</u>
810 New Equipment					
Report/Records Management Software	0	17,077	0	0	0
EMD Software	0	0	0	37,105	0
	<u>0</u>	<u>17,077</u>	<u>0</u>	<u>0</u>	<u>0</u>
815 Replacement Equipment					
Computers (3)	2,805	0	0	0	0
Turn-out Gear	0	47,838	0	0	0
Desk/File Cabinets	2,535	0	0	0	0
Phone System	5,866	0	0	0	0
	<u>11,206</u>	<u>47,838</u>	<u>0</u>	<u>0</u>	<u>0</u>



Division Purpose

To account for costs associated with capital expenditures of Woodlawn Cemetery, a five acre Village-owned cemetery.

Division Descriptions

Woodlawn Cemetery Capital Fund accounts for activity related to the acquisition of land, equipment associated with the maintenance of the cemetery, or other miscellaneous expenditures for the benefit of the public cemetery located at North Street and Third Avenue.

2016 Budget Highlights

There are no notable changes for 2016.

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Revenues					
Miscellaneous Revenues	8	16	15	21	15
Other Financing Sources	5,400	1,850	650	1,950	1,300
Total Revenues	5,408	1,866	665	1,971	1,315

	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Expenditures					
Personal Services	0	0	0	0	0
Non-Personal Services	162	0	0	0	0
Capital Outlay	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Total Expenditures	162	0	0	0	0

Areas of Emphasis: Ensure fiscal stability.

Goal: To continue to examine adequacy and equity of fees for the services and programs provided.

Objective: Review and adjust lot price every two years by \$50.

Measurements	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Resource					
Lot price	\$600	\$600	\$650	\$650	\$650
Workload					
Lots sold	18	6	2	6	4

SPECIAL REVENUE FUNDS
Woodlawn Cemetery - Capital Account Fund

205.559100

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Revenues</u>					
48.481000 Interest Income	8	16	15	21	15
48.482210 Cemetery Lot Sales	5,400	1,850	650	1,950	1,300
Total Revenues	5,408	1,866	665	1,971	1,315
<u>Expenditures</u>					
<u>Community Enrichment Services</u>					
559100.210 Contractual Services	162	0	0	0	0
Total Community Enrichment Services	162	0	0	0	0
Total Expenditures	162	0	0	0	0
Revenues Less Expenditures	5,246	1,866	665	1,971	1,315
Fund Balance - Beginning year	2,897	8,143	8,805	10,009	11,980
Fund Balance - Ending Year	8,143	10,009	9,470	11,980	13,295
210 Contractual Services					
Legal	162	0	0	0	0
	162	0	0	0	0



Department Purpose

To investigate, assess, monitor, and remediate the former Village-related contaminated sites in accordance with WDNR requirements.

Department Descriptions

The Environmental Fund accounts for the WDNR-required activities associated with contaminated sites which operated for the benefit of Village residents or businesses. In 1997, the Village became aware of private well contamination of adjacent town properties due to the closed Village landfill at Lime Kiln Park. In 1998, the Village became aware of private well contamination of town properties due to a private landfill (Denow) which the Village utilized until the landfill was closed.

This fund is managed by the Public Works Department (monitoring) and the Office of the Village Administrator (finance and legal).

2016 Budget Highlights

The Adopted Budget includes the following change:

- Decrease of \$1,942 in Transfer to Debt Service Fund due to final debt payment associated with extension of water lines in 1998 to serve Town properties whose wells were impacted by former landfill at Lime Kiln Park.

Revenue	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Miscellaneous Revenues	0	1,261	1,500	1,600	1,200
Other Financing Sources	0	0	0	0	0
Total Revenues	0	1,261	1,500	1,600	1,200

Expenditures	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Personal Services	0	0	0	0	0
Non-Personal Services	49,813	18,161	22,772	38,888	22,772
Capital Outlay	0	0	0	0	0
Other Financing Uses	75,000	50,000	50,000	50,000	48,058
Total Expenditures	124,813	68,161	72,772	88,888	70,830

SPECIAL REVENUE FUNDS

Environmental Fund

240.000000

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Revenues</u>					
<u>Investment Income</u>					
48.481000 Investment Income	0	1,261	1,500	1,600	1,200
Total Investment Income	0	1,261	1,500	1,600	1,200
Total Revenues	0	1,261	1,500	1,600	1,200
<u>Expenditures</u>					
<u>General Government</u>					
513000 Legal - Lime Kiln Landfill	90	0	0	0	0
Total General Government	90	0	0	0	0
<u>Conservation & Development</u>					
562010 Environmental Control/Lime Kiln	6,677	8,726	11,386	19,444	11,386
562020 Environmental Control/West Plume	43,046	9,435	11,386	19,444	11,386
Total Conservation & Development	49,723	18,161	22,772	38,888	22,772
<u>Other Financing Uses</u>					
592300 Transfer to Debt Service Fund	75,000	50,000	50,000	50,000	48,058
Total Other Financing Uses	75,000	50,000	50,000	50,000	48,058
Total Expenditures and Other Financing Uses	124,813	68,161	72,772	88,888	70,830
Excess of revenues and other sources over expenditures and other uses	(124,813)	(66,900)	(71,272)	(87,288)	(69,630)
Fund Balance - Beginning Year	360,429	235,616	163,894	168,716	81,428
Fund Balance - Ending Year*	235,616	168,716	92,622	81,428	11,798



Department Purpose

To provide swimming pool facilities, recreational swimming opportunities and instructional services on a year-round basis.

Department Descriptions

The Aquatics Fund consists of the delivery of aquatic-based recreation to include: maintenance and operation of the outdoor Family Aquatic Center, indoor pool at Grafton High School, and related aquatic instructional classes, special events, and facility rentals.

2016 Budget Highlights

The Adopted Budget includes the following change:

- Decrease of \$8,490 in Village of Grafton Contribution due to anticipated higher 2016 revenues associated with the Family Aquatic Center.

Revenues	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Charges for Services	71,269	67,191	67,800	83,541	78,569
Miscellaneous Revenues	1,596	1,789	1,000	0	0
Other Financing Sources	60,668	66,978	70,940	60,641	62,450
Total Revenues	138,376	135,958	139,740	144,182	141,019

Expenditures	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Personal Services	86,507	81,671	81,436	84,114	82,797
Non-Personal Services	51,869	54,287	58,304	60,068	58,222
Capital Outlay	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Total Expenditures	138,376	135,958	139,740	144,182	141,019

Areas of Emphasis: Continue to improve the quality of life. Ensure stakeholders are well informed and engaged on municipal matters.

Goal: To provide quality maintenance and programming for the Family Aquatic Center (FAC) and indoor pool.

- Objective:**
1. To provide instructional swim lessons at 150 percent cost recovery.
 2. To offer pool rentals at 100 percent cost recovery.
 3. To achieve a 95 percent satisfaction (average, good or excellent) level on all swimming lesson evaluations.
 4. To achieve an 80 percent or greater satisfaction (average, good or excellent) survey rating from citizens who live in the Village of Grafton.
 5. Provide a safe environment for FAC customers.

Measurements	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Workload					
FAC Activities					
Resident participants (Instructional)	439	469	500	500	500
Sale of annual passes	1,317	1,142	1,200	1,306	1,200
General attendance (Open Swim)	20,015	17,759	18,000	18,000	18,000
Indoor pool activities					
Resident participants (Instructional)	0	0	0	0	0
Sale of punch cards	14	15	15	15	15
General attendance (Open Swim)	1,213	1,228	1,500	1,500	1,500



Measurements	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Outputs</u>					
Average daily attendance during FAC open swim	308	271	250	284	250
Average daily attendance during indoor open swim	15	15	15	15	15
<u>Efficiency</u>					
Swim lesson cost recovery	130%	128%	100%	165%	100%
Pool rental cost recovery	159%	158%	100%	157%	100%
<u>Effectiveness</u>					
Participant satisfaction with swim lessons	99%	99%	95%	99%	95%
Customer satisfaction with pool rentals	100%	100%	100%	100%	100%
Number of injury claims per 1,000 customers	<1	<1	0	<1	0
Resident satisfaction rating	95%	91%	80%	96%	80%

SPECIAL REVENUE FUNDS

**Aquatics Fund
225.554200**

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Revenues</u>					
46.467331 Swim Lessons-Fam Aquatic Ctr	19,232	16,942	16,000	17,045	17,000
46.467332 Swim Passes-Fam Aquatic Ctr	20,681	16,536	18,000	22,378	20,000
46.467333 Daily Fees-Fam Aquatic Ctr	16,513	14,342	15,000	20,000	18,000
46.467334 Exercise Class-Fam Aquatic Ctr	1,017	1,620	1,500	865	1,000
46.467335 Concessions-Fam Aquatic Ctr	13,826	12,314	13,000	15,000	14,000
46.467336 Pool Rental-Fam Aquatic Ctr	1,596	1,789	1,000	1,734	1,200
46.467337 Super Pass-Fam Aquatic Ctr	0	0	0	3,669	3,669
46.467341 Swim Lessons-Indoor Pool	610	400	1,000	500	1,000
46.467342 Swim Passes-Indoor Pool	81	488	300	500	500
46.467343 Daily Fees-Indoor Pool	843	1,138	1,000	650	1,000
46.467344 Exercise Class-Indoor Pool	3,309	3,411	2,000	1,200	1,200
49.492000 Village of Grafton Contribution	60,668	66,978	70,940	60,641	62,450
Total Revenues	138,376	135,958	139,740	144,182	141,019
<u>Expenditures</u>					
<u>Personal Services</u>					
110 Salaries & Wages	3,984	4,165	0	0	0
115 Part-time Wages	62,123	59,356	65,000	65,000	66,300
120 Labor Pool Allocations	11,352	9,526	10,000	12,356	10,000
127 Overtime	0	147	0	0	0
129 Longevity	17	19	0	0	0
130 Social Security	5,679	5,393	5,738	5,918	5,837
131 Wisconsin Retirement	1,362	1,283	680	840	660
132 Insurance - Health	1,943	1,712	0	0	0
136 Insurance - Life	47	70	18	0	0
Total Personal Services	86,507	81,671	81,436	84,114	82,797
<u>Non-Personal Services</u>					
210 Contractual Services	99	99	100	99	100
220 Communications	475	857	1,000	800	1,000
225 Utilities	20,533	22,283	22,500	20,000	21,000
248 Repairs & Maintenance	4,798	8,052	5,000	7,000	5,000
319 Misc Supplies & Expenses	11,329	7,819	11,200	16,273	11,200
330 Training & Conferences	911	580	500	500	500
395 Food & Provisions	9,726	9,483	12,000	9,500	12,000
510 Insurance - General Liability	2,219	2,604	2,229	2,408	2,538
515 Insurance - Worker's Compensation	1,779	2,510	3,775	3,488	4,884
Total Non-Personal Services	51,869	54,287	58,304	60,068	58,222
Total Expenditures & Other Financing Uses	138,376	135,958	139,740	144,182	141,019
Excess of revenues and other sources over expenditures and other uses	0	0	0	0	0
Fund Balance - Beginning Year	0	0	0	0	0
Fund Balance - Ending Year	0	0	0	0	0
210 Contractual Services					
Miscellaneous	67	0	0	0	0
Fire Extinguisher/Fire Alarm	32	99	100	99	100
	99	99	100	99	100



Division Purpose

To provide quality recreation services by coordinating the effective use of community parks and recreation resources.

Division Descriptions

The Recreation Fund consists of: 1) youth and adult sports, 2) general recreation, and 3) wellness-oriented activities.

2016 Budget Highlights

The 2016 Adopted Budget recommends the following changes:

- Additional programming revenues (\$24,953) due to an increased number of programs offered.
- Additional Village of Grafton Contribution (\$12,127) due in part to an increase of \$8,500 in Grafton School District facility use charge.

Permanent Staffing	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Senior Coordinator/Recreation Program Supervisor	0.00	0.00	0.00	0.35	0.35
Total Staffing	0.00	0.00	0.00	0.35	0.35

Revenues	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Charges for Services	48,891	38,667	49,104	61,926	86,184
Miscellaneous Revenues	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Total Revenues	48,891	38,667	49,104	61,926	86,184

Expenditures	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
Personal Services	22,066	17,595	48,042	48,086	49,228
Non-Personal Services	17,713	23,621	17,629	31,386	36,956
Capital Outlay	0	0	0	0	0
Other Financing Sources	0	0	0	0	0
Total Expenditures	39,779	41,216	65,671	79,472	86,184

Areas of Emphasis: Promote community wellness. Continue to improve the quality of life. Ensure fiscal stability.

Goal: To promote community wellness through a variety of recreational and wellness programming. To continue to examine adequacy and equity of fees for the services and programs provided.

- Objective:**
1. Establish and coordinate the development of fitness programs.
 2. Meet 70 percent cost recovery of youth programs.
 3. Meet 100 percent cost recovery of adult programs.
 4. To achieve an 80 percent or greater satisfaction (average, good or excellent) survey rating from citizens who live in the Village of Grafton.

Measurements	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Workload</u>					
Adult and youth sports-oriented					
Number of participants	1,281	1,306	1,500	1,500	1,500
Recreation programs					
Number of participants	702	1,263	800	800	800
Wellness programs					
Number of participants	107	167	100	100	100
<u>Efficiency</u>					
Percent of youth programs which meet 70% minimum cost recovery guidelines	100%	100%	100%	100%	100%
Percent of adult programs which meet 100% recovery guidelines	92%	100%	100%	100%	100%
<u>Effectiveness</u>					
Resident satisfaction rating (youth and adult programming)	92%	202 93%	80%	93%	80%

SPECIAL REVENUE FUND

Recreation Fund

215.553000

<u>Account Number</u>	2013 Actual	2014 Actual	2015 Adopted	2015 Estimated	2016 Adopted
<u>Revenues</u>					
46.467360 Recreation Fees	48,711	38,667	44,000	60,453	68,953
48.485710 Donations	180	0	0	0	0
49.492000 Village of Grafton Contribution	0	0	5,104	1,473	17,231
Total Revenues	48,891	38,667	49,104	61,926	86,184
<u>Expenditures</u>					
<u>Account Number</u>					
<u>Personal Services</u>					
110 Salaries & Wages	2,157	1,388	16,844	16,918	16,918
115 Part-time Wages	17,578	13,904	20,635	20,635	21,048
129 Longevity	6	6	86	86	92
130 Social Security	1,598	1,627	2,874	2,879	2,911
131 Wisconsin Retirement	136	98	1,151	1,156	1,389
132 Insurance - Health	590	571	6,396	6,396	6,852
136 Insurance - Life	1	1	56	16	18
Total Personal Services	22,066	17,595	48,042	48,086	49,228
<u>Non-Personal Services</u>					
210 Contractual Services	10,261	12,334	8,700	21,250	25,800
318 Recognition & Awards	825	1,293	1,100	853	1,100
319 Misc Supplies & Expenses	5,597	8,761	5,650	7,000	7,000
330 Training & Conferences	50	0	150	150	150
510 Insurance - General Liability	303	366	273	511	511
515 Insurance - Worker's Compensation	677	867	1,756	1,622	2,395
Total Non-Personal Services	17,713	23,621	17,629	31,386	36,956
Total Expenditures	39,779	41,216	65,671	79,472	86,184
Excess of revenues and other sources over expenditures and other uses	9,112	(2,549)	(16,567)	(17,546)	0
Fund Balance - Beginning Year	10,983	20,095	16,567	17,546	0
Fund Balance - Ending Year	20,095	17,546	0	0	0
<u>210 Contractual Services</u>					
Grafton School District	0	0	0	4,250	8,500
Computer Class	35	0	0	0	0
Babysitter Training	6,545	2,550	3,500	3,500	3,500
Micro Soccer	1,560	2,110	2,200	2,200	2,200
Track Club	1,100	1,000	1,000	1,000	1,000
Self Defense	0	0	0	5,000	5,000
Golf	1,021	1,441	2,000	1,300	1,600
Timothy Wooden Roof Repair	0	4,720	0	0	0
Field Trip (No School Day)	0	100	0	2,000	2,000
Ballet/Dance Classes	0	413	0	2,000	2,000
	10,261	12,334	8,700	21,250	25,800