

VILLAGE OF GRAFTON

BOARD OF PUBLIC WORKS MEETING MINUTES

JANUARY 10, 2011

The Board of Public Works meeting was called to order at 6:00 p.m. by Chair Ron LaPean.

Members present: Ron LaPean, Sue Meinecke, Pat Murray, Richard Rieck, and Edwin Dietrich.

Staff Present: Director of Public Works/Village Engineer Dave Murphy, Utility Director Tom Krueger, Superintendent of Public Works Gary Helm, Utility Superintendent Tim Nennig, and Administrative Assistant Melissa Depies.

Others Present: Village Administrator Darrell Hofland (6:30 p.m.)

HEAR PERSONS REQUESTING TO BE HEARD

None.

MINUTES

Motion by Mr. Dietrich, seconded by Mr. Murray, to approve the December 13, 2010, Board of Public Works meeting minutes. Approved unanimously.

Trustee LaPean commented that on page 5 of the December 13, meeting minutes, under Ozaukee County Fish Passage, it states that the Grafton Village Board has indicated that they are not willing to fund any portion of this project. Why did we budget \$750,000 for portions of this project. Mr. Murphy tried to explain that what the Village budgeted for was not in connection with this project. Mr. LaPean stated that he did not agree with the explanation nor did he really want one, it was more of a “statement” than a question.

PUBLIC WORKS

2011 equivalent charges – water, sewer, and road projects

Director of Public Works/Village Engineer Dave Murphy indicated that the Village Board annually sets the fees to be used for 8-inch equivalent sewer and water main and interceptor connection fees based on the Engineering News-Record 20 cities cost index. The cost index for 2010 was 3.6 percent. The increase for the I-43 Lift Station has been set by ordinance at 8 percent.

Motion by Mr. Murray, seconded by Mr. Dietrich, to recommend the Village Board set the following 2011 fees: Interceptor Connection Fee Cap (per acre) - \$2,970.00, 8” Equivalent Sanitary Sewer Fee (per foot) - \$75.99, 8”

Equivalent Water Main Charge (per foot) - \$61.57, Road Construction - \$184.81, I-43 Lift Station - \$1,904.32, I-43 Sewer & Water Crossing-Water main/per acre - \$374.78, I-43 Sewer & Water Crossing-Sanitary sewer/per acre - \$469.85, and ERC Fee - \$808.00.

Trustee LaPean stated that this is not a fee, it is a tax. With the economy the way it is, and the fact that the Village has received good prices on projects, it was his opinion that these fees could be frozen for one year and have no increase at this time.

Director of Public Works/Village Engineer Dave Murphy explained that the Village Code requires these fees to be adjusted annually.

The motion to recommend the Village Board set the following 2011 fees: Interceptor Connection Fee Cap (per acre) - \$2,970.00, 8" Equivalent Sanitary Sewer Fee (per foot) - \$75.99, 8" Equivalent Water Main Charge (per foot) - \$61.57, Road Construction - \$184.81, I-43 Lift Station - \$1,904.32, I-43 Sewer & Water Crossing-Water main/per acre - \$374.78, I-43 Sewer & Water Crossing-Sanitary sewer/per acre - \$469.85, and ERC Fee - \$808.00, was approved unanimously.

5-Year Capital Equipment Program amendment

Director of Public Works/Village Engineer Dave Murphy explained that the 2011 capital equipment fund includes funds to purchase a crack filler jointly with the Town of Cedarburg. However, the Town of Cedarburg did not budget their portion of the purchase (\$21,000); therefore, some adjustments needed to be made to the capital equipment fund so the Village can purchase this equipment on their own and stay within the amount budgeted.

Mr. Murphy stated that he removed a 3-yard dump truck from the 2011 budget and moved a vertical band saw and a pickup truck from 2012 to 2011 and added \$20,000 in miscellaneous equipment. Miscellaneous equipment would include \$12,580 for miscellaneous options for the new tandem truck, such as a tank to disperse salt brine, stainless steel dump body, stainless steel salter, and a frame lift wing; \$3,000 to purchase a lift gate for the pickup; and \$4,420 to purchase a used fork lift.

Mr. Murphy stated that the Village Administrator is recommending denial of this request because it is unclear at this time when the 3-yard dump truck will be placed back into the 5-year capital equipment fund and he does not want to see an increase in the budget. Mr. Murphy stated that the 5-year capital equipment fund will be re-evaluated in March. Equipment will need to be reallocated in the years of recommended purchase in 2012 – 2016 to stay within the budget constraints.

Board members and staff went out to the garage area and Mr. Helm explained with visual examples why it was his opinion that the stainless steel dump body and salter were of value to the Village.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board approve the recommended changes to the 2011 Capital Equipment Fund program.

Trustee Meinecke suggested that additional wording be placed into the motion “for a net impact to the fund of \$0”.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board approve the recommended changes to the 2011 Capital Equipment Fund program, for a net impact to the 5-year capital budget to be \$0. Approved unanimously.

Report of benchmark measurements-DPW

The board reviewed the benchmarks report without comment.

Superintendent of Public Works Gary Helm stated that there are many things that the Public Works Department does that are not included in this document. He noted that the amount of off-street plowing in the Village has increased over the years as there are many more sidewalks and parking lots that the Village is now responsible for.

WATER & WASTEWATER

Bridge Street lift station-change order 3

Utility Director Tom Krueger stated that the Bridge Street lift station has been in operation for a couple of months. This change order is for removal and reinstallation of a pressure transducer in the lift station wet well that senses the sewage level for pump control purposes (+\$865); the change order also provides a \$6,500 credit for the SCADA controls allowance in the contract as this subcontractor has been paid directly by the Utility.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board approve change order 3 to Ozaukee Excavating, Inc., Grafton, WI to reduce the general contractor cost by \$5,635 including extra charges related to transducer relocation and including credit on the SCADA allowance that was paid directly. Approved unanimously.

Bridge Street lift station project closeout

Utility Director Tom Krueger stated that all project lien waivers, the bond surety consent and a final pay request have been received. The final pay request, in the amount of \$36,277.65, has been reviewed and approved by the consulting engineer at AECOM. Approval of the payment by the Village Board will formally complete this project.

Motion by Mr. Murray, seconded by Trustee Rieck, to recommend the Village Board approve project close-out and final payment to the contractor, Ozaukee Excavating, Inc., Grafton, WI in the amount of \$36,277.65. Approved unanimously.

UV project engineering services-amendment 1

Utility Director Tom Krueger stated that he has been working with Donohue & Associates to provide design engineering for implementation of UV disinfection facilities. As a result of recent meetings, a number of improvements, mainly HVAC system modifications and roof replacement, need to be done to the existing disinfection building. Donohue & Associates has identified that these additional improvements will require additional engineering services and costs in the amount of \$6,000.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board approve amendment 1 to the UV Disinfection Project Engineering Services Agreement with Donohue & Associates, Inc., Sheboygan, WI including a fee increase of \$6,000. Approved unanimously.

Utility Projects update

Utility Director Tom Krueger stated that there was nothing new to report at this time.

Report of benchmark measurements – Utility

The benchmark report was reviewed by Board members.

Utility Superintendent Tim Nennig stated that the Utility has undertaken a number of new work initiatives this year, many of which have saved the Utility/Village a considerable amount of money. However, these initiatives have impacted meeting many of the benchmarks. Mr. Nennig noted that he appreciates the working relationship with the Department of Public Works.

Mr. Nennig also commented that the benchmarks for 2011 were set before the implementation of the furlough days. He anticipates that the furlough days may have a huge impact as it equates to 50+ lost days for the Utility.

OLD BUSINESS

Director of Public Works/Village Engineer Dave Murphy stated that the Lime Kiln dam has been removed; however, the County will be requesting approval from the Village to build a bridge over the raceway from the waters edge to the island. The bridge proposal will include a split rail fence system to indicate that you should not go beyond a certain point and be more aesthetic than a chain link fence. This bridge would be built in lieu of removing the raceway.

Mr. Murphy indicated that the United States Army Corp of Engineers are requiring, as part of our permit, to have the park listed on the National Register of Historic Places. This will require the Village to hire a consultant to complete the application and will provide any additional information that may be required by the US Army Corp of Engineers as well as the Wisconsin Historic Society.

NEW BUSINESS

Utility Director Tom Krueger mentioned the recent news articles regarding fluoride and chromium 6 in the tap water. Mr. Krueger noted that the Village currently maintains an average 1.2 mg per liter of fluoride in the water; however, recent study and debate suggest that will be reduced to 0.7 mg per liter in the future. The current maximum level of fluoride that is allowed is 4 mg per liter.

Mr. Krueger also stated that of 35 U.S. water utilities recently tested, all but 4 showed the presence of chromium 6 in tap waters. The Village has historically tested for Total Chromium at each of its wells with test results showing 'no detect'. Chromium is a naturally occurring element that exists mainly in 3 forms including chromium 6 or hexavalent chromium. Sampling sites were targeted based upon significant amounts of previously detected 'total chromium'.

Utility Director Tom Krueger stated that the regional water supply plan has recently been adopted by SEWPAC and they are now asking for municipalities to endorse the plan. Mr. Krueger will review and summarize the plan and bring forward at a future meeting.

Director of Public Works/Village Engineer Dave Murphy stated that last month the Village recognized Public Works Crewperson Jack Knetter for his heroic efforts in saving the life of a resident. Mr. Murphy nominated Mr. Knetter for the American Red Cross Brave Heart award and Mr. Knetter has won the nomination. He will receive his award at a banquet held in April.

Director of Public Works/Village Engineer Dave Murphy distributed three drawings of the fish passage. Two drawing were of the entrance north of Wis. 60 and the third drawing was of the transition between the open channel and closed box of the fishway.

Mr. Murphy indicated that the Village requested a form liner be used on all exposed sections of the fishway wall. If the project comes in over budget the form liner cost could be assumed by the Village if the Board would approve the expenditure. This form liner will give the wall a more decorative appearance to match the Bridge Street bridge wall.

ADJOURN

Motion by Trustee Rieck, seconded by Mr. Murray, to adjourn the meeting 6:50 p.m. Approved unanimously.