

VILLAGE OF GRAFTON

BOARD OF PUBLIC WORKS MEETING MINUTES

JUNE 14, 2010

The Board of Public Works meeting was called to order at 6:00 p.m. by Chair Ron LaPean.

Members present: Ron LaPean, Sue Meinecke, Pat Murray, and Edwin Dietrich.

Members absent: Richard Rieck

Staff Present: Director of Public Works/Village Engineer Dave Murphy, Utility Director Tom Krueger, Superintendent of Public Works Gary Helm, Utility Superintendent Tim Nennig, and Administrative Assistant Melissa Depies.

Others Present: Trustee Lisa Harbeck, Bill Harbeck, Henry Klapproth and Larry Roy.

HEAR PERSONS REQUESTING TO BE HEARD

Henry Klapproth, 704 Washington Street, explained that he received a letter from the Village indicating that he needed to trim his tree as it was interfering with the sidewalk. He stated that he talked to Mr. Murphy questioning who complained about his tree and what exactly the issue was and that the tree did not hinder the sidewalk. Mr. Klapproth continued that Mr. Murphy explained to him that the wrong letter was sent, the problem with the tree is that it is in the vision triangle. A new letter was sent only allowing an additional three days to complete the work of trimming this tree.

Mr. Klapproth showed a picture of the tree in question, stating that he has spoken to Realtors who have said that cutting this tree would reduce the value of his home. Mr. Klapproth cited the Village Code and indicated that his tree does not interfere with anything that was mentioned in the code.

Director of Public Works/Village Engineer Dave Murphy responded that the complaint was received by the Police Department. He noted that he did in fact send the wrong letter initially as the tree does not interfere with the sidewalk. The issue is that the tree obstructs the vision triangle for traffic. This was explained to Mr. Klapproth when he came to the office and another letter was sent to clarify. The letter allowed an additional 3 days to complete the work; however, Mr. Kapproth was given a verbal extension to June 30.

Mr. Klapproth stated that the tree has been trimmed and he would like someone to verify that it meets the requirements of the requested work. Mr. Murphy stated that he will need to drive the area to see if what has been done is sufficient. He will contact Mr. Klapproth to verify once he has done that.

MINUTES

Motion by Mr. Dietrich, seconded by Mr. Murray, to approve the May 10, 2010 Board of Public Works meeting minutes. Approved unanimously.

PUBLIC WORKS

Director of Public Works/Village Engineer Dave Murphy stated that the remaining work in Falls Crossing Subdivision and Cheyenne Estates Subdivision has been completed. The final lift of asphalt has been laid and the trees have been planted. The adoption of the completion resolutions will trigger the 1-year warranty for the roads, curbs, gutters, and sidewalks in these subdivisions.

Resolution accepting Falls Crossing Subdivision – road, curb, gutter, and sidewalk

Motion by Mr. Dietrich, seconded by Trustee Meinecke, to recommend the Village Board adopt a resolution accepting and dedicating roads, curb, gutter, and sidewalk in Falls Crossing Subdivision, Village of Grafton, Ozaukee County, Wisconsin. Approved unanimously.

Resolution accepting Cheyenne Estates Subdivision – roads, curb, gutters, and sidewalk

Motion by Mr. Murray, seconded by Mr. Dietrich, to recommend the Village Board adopt a resolution accepting and dedicating roads, curb, gutter, and sidewalks in Cheyenne Estates Subdivision, Village of Grafton, Ozaukee County, Wisconsin. Approved unanimously.

Major projects update

Street Reconstruction: Crews will be surfacing 15th Avenue on June 15. The sewer and water mains have been installed in Power Street and 9th Avenue. The lateral work has been started on 9th Avenue. The entire project should be complete by the third week in July.

Cedar Creek Road: Originally this project was going to be completed by the Ozaukee County Highway Department; however, it has been determined that they can not complete the project with the funds that have been budgeted. As a result, Village crews are going to replace the culverts and complete the shoulder work. The pulverizing, grading, and paving are going to be bid. Restoration will be done by our crews and/or the County.

Falls Road Urbanization Design: Design work is being done by Gremmer & Associates. We are hoping to have plans for review and possible public information meeting in July or August.

Municipal Services Facility: Phase II is underway and progressing nicely. The project should be complete by the end of July or early August.

Village Hall Remodeling Project: All that is remaining with this project is landscaping and punch list items.

Utility Superintendent Tim Nennig explained that there was an issue this afternoon with one of the water laterals on 9th Avenue. As a result there are two laterals that are now connected to the new water main.

Report of benchmark measurements – Public Works

The benchmark report was reviewed by Board members.

Superintendent of Public Works Gary Helm stated that the crew has completed the crack sealing for 2010. They are currently working on planting trees, catch basin repair and replacement, and Cedar Creek Road culverts.

Mr. Helm noted that the Emerald Ash Borer was found in West Bend and they are eradicating the trees as the beetle is found.

Utility Superintendent Tim Nennig stated that he has heard many positive comments on the Ivory Silk Lilac trees throughout the Village.

WATER AND WASTEWATER UTILITY

Green Bay Road sewer extension – change order 4

Utility Director Tom Krueger stated that this project was substantially complete in early March, landscaping remains to be completed. In order to obtain a necessary easement from Claern Court to the Heiser property, the Utility verbally agreed to additional landscaping requests by the property owner at 1108 Claern Court. This additional landscaping added 67 feet by 30 feet of additional restoration area to the project for a total cost of \$2,211, which makes up change order 4.

Motion by Mr. Murray, seconded by Mr. Dietrich, to recommend the Village Board approve change order 4 on the Green Bay Road sewer extension project totaling \$2,211.00. Approved unanimously.

Green Bay Road lift station project – change order #2

Utility Director Tom Krueger noted that the project is substantially complete. The base bid for the project included \$26,500 in cash allowances to cover five areas of work subject to variation beyond the contractor's control. The contractor's total charges against this allowance amount came to only \$16,028.91, which results in a \$10,471.09 decrease in the contract amount. Change order 2 reflects this decrease of project costs from \$228,000 to \$217,528.91.

Motion by Mr. Dietrich, seconded by Trustee Meinecke, to recommend the Village Board approve change order #2 for Rawson Contractors, Inc., Sussex, WI, which results in a project cost credit of \$10,471.09 to the Utility. Approved unanimously.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board approve project closeout and final payment to Rawson Contractors, Inc., in the amount of \$16,909.00, contingent upon receipt of final lien waivers. Approved unanimously.

News from the field – “A Perfect Storm of Upgrades”

Utility Director Tom Krueger commented that the Grafton wastewater treatment facility was recently featured in the May 2010 issue of the Water Environment & Technology magazine published monthly by the Water Environment Federation (WEF).

Trustee LaPean noted that this was a good article.

Mr. Krueger stated that this was national recognition for Grafton on WWTP projects completed over the past seven years that increased plant capacity, improved treatment and resulted in operation and energy cost savings.

Utility projects update

Combination Boiler/Heat Exchanger – Equipment Replacement: This is the plant heating boiler. Contracts were recently signed and a pre-construction meeting has been held. The project should be complete by mid September.

Bridge Street Lift Station Extension: Contracts were recently signed and a pre-construction meeting has been held. The project should begin early July and be complete by early November.

South Pine Street/14th Avenue Sewer Lining Project: Visu-Sewer has now completed the balance of the relining work on 14th Avenue and South Pine Street.

Report of benchmark measurements - Utility

The benchmark report was reviewed by Board members.

Utility Superintendent Tim Nennig highlighted the benchmarks through the end of May, stating that they are slightly behind due to the absence of an employee who is off on medical related matters.

Mr. Nennig noted that there have been 4 main breaks and 11 service lateral repairs to date.

Mr. Nennig explained that Hydro Designs, Inc. has completed 77 industrial, commercial and public authority property inspections. The Village is running approximately 95 percent in compliance with industrial/commercial cross connection controls.

Due to other priorities and low staffing sewer jetting has not yet begun. This activity is approximately one month behind.

Mr. Nennig noted that there is a property on Sunset Lane that has back up issues in the utility sink and an upper level toilet; however, there are no backups reported in the floor drains. This needs to be investigated and resolved.

OLD BUSINESS

Bridge Street Dam fish passage – update

Director of Public Works/Village Engineer Dave Murphy explained that this item will remain on the agenda until the project is complete. Recently the Village Board approved construction of the Fish Passage on the east side of the river. Since that approval there have been very little changes.

Falls Road Stormwater Pond: Trustee Harbeck stated that she has received several phone calls and e-mails indicating that the fence around the dog park is very loose and wobbly on the west side. Mr. Murphy noted that he has met with representatives from the dog park, as well as the pond contractor, to discuss this matter. Everyone is supposed to meet again and repairs will be made. Mr. Murphy noted that last year when the project was complete everything was approved by the Muttland Meadows Board. He agreed that there were some posts that needed to be repaired under warranty; however, there were also some that were a little loose but would be fine.

NEW BUSINESS

Director of Public Works/Village Engineer Dave Murphy stated that he has received a request from Town Chairman Lester Bartelt to allow Town of Grafton resident access to the Residential Drop Site. Mr. Murphy explained that prior to design and construction of the facility the Village approached the Town to discuss a joint facility, with joint funding, and the Town was not interested.

Mr. Murphy indicated that it would be very difficult to put a dollar value for this service to determine what would be an appropriate amount to charge for non-residents. The \$20 fee that the Village charge for Village residents does not cover the cost of operation of the facility. Mr. Murphy recommended that the Village deny the request to allow non-residents to use the site, unless the Town would contribute to the Capital Improvement project and the ongoing maintenance costs.

ADJOURN

Motion by Mr. Dietrich, seconded by Trustee Meinecke, to adjourn the meeting at 6:35 p.m. Approved unanimously.