

VILLAGE OF GRAFTON

BOARD OF PUBLIC WORKS MEETING MINUTES

MARCH 8, 2010

The Board of Public Works meeting was called to order at 6:00 p.m. by Chairman Ron LaPean.

Members present: Ron LaPean, Pat Murray, Richard Rieck, Edwin Dietrich, and Scott Volkert.

Staff Present: Director of Public Works/Village Engineer Dave Murphy, Utility Director Tom Krueger, Superintendent of Public Works Gary Helm, Utility Superintendent Tim Nennig, and Administrative Assistant Melissa Depies.

Others Present: Lisa Harbeck, 907 17th Avenue

HEAR PERSONS REQUESTING TO BE HEARD

None.

MINUTES

Motion by Trustee Volkert, seconded by Mr. Dietrich, to approve the February 8, 2010 Public Information Meeting and Board of Public Works meeting minutes. Approved unanimously.

WATER & WASTEWATER

Pine Street and 14th Avenue sewer relining proposal

Utility Director Tom Krueger explained that this is a carry-over project that is not identified in the 2010 budget. In 2009, the Utility lined the sewer main in South Green Bay Road, 14th Avenue, and South Pine Street rather than do a complete sewer replacement for a substantial cost savings. However, not all work could be completed in 2009 due to some spot pipe repair.

The necessary pipe repair has been completed and Visu Sewer Trenchless Solutions has provided a proposal of \$30,986 (\$31.49 per LF) to complete the remaining work. The 2009 net unit price for work completed was \$31.82 per LF.

Trustee LaPean questioned how this project would be funded. Mr. Krueger explained that the Utility anticipates a savings of over \$190,000 from the Bridge Street Lift Station project because the building and the permanent emergency power generator were removed from the project scope; therefore, the funding could come from that project's funds.

Trustee Rieck questioned how long the lining will last. Mr. Krueger responded that the lining should last 30 to 40 years. Director of Public Works/Village Engineer Dave Murphy stated that the only drawback to relining a sewer over replacing it is that there is no work done to the laterals. Typically the laterals are replaced at the same time the sewer work is done. Mr. Krueger stated that, to the best of his knowledge, there were no lateral issues in this area.

Motion by Trustee Rieck, seconded by Mr. Dietrich, to recommend the Village Board approve the proposal by Visu Sewer Trenchless Solutions – Pewaukee, WI to install sanitary sewer liner in approximate 984 linear feet of sanitary sewer in South Pine Street and in 14th Avenue at a unit cost of \$31.49 per linear foot with an estimated project cost of \$30,986.16. Approved unanimously.

Final Assessment Resolution – Grafton Avenue water main

Utility Director Tom Krueger stated that the Grafton Avenue water main loop is completed and actual costs and final assessment figures have been calculated. The Final Assessment resolution needs to be adopted in order to bill the project to the affected property owners. The project received favorable bids and the project was completed under budget.

Mr. Krueger presented a spreadsheet showing the assessments for three Town of Grafton properties, one Village of Grafton property and the Utility. He noted that the Town of Grafton properties would not pay the assessment until such time as the properties requested annexation to the Village.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board adopt the final assessment resolution for the Grafton Avenue water main project. Approved unanimously.

Utility project update

Combination Boiler/Heat Exchanger-Equipment Replacement: This project is moving forward. A design kick-off meeting was held March 3; project will be bid and awarded in April. Construction anticipated being complete by September.

Green Bay Road Sewer Extension: Project construction was completed on Friday, March 5.

Bridge Street Lift Station Replacement: Project is moving forward. Bids will be opened and awarded in April, with anticipated completion by mid November.

Report of benchmark measurements - Utility

The benchmark report was reviewed by Board members.

Utility Superintendent Tim Nennig stated that digger hotline requests are down by 50 percent from this time last year. AMR Meter installs and/or upgrades are typically done

during the winter months. This will be put on hold again as the employees will now begin to focus on outside activities with the warmer weather.

Mr. Nennig noted that there have been two water main breaks and five service leaks have been detected. There have been no sewer backups, two residential service lateral backups and one industrial service lateral backup.

Mr. Nennig commented that the Department is completing the 2-year cycle of Cross Connection Control Inspections. He noted that this program is mandated by the DNR. The current contract will expire in 2012.

PUBLIC WORKS

Award project 10-01 / Street Reconstruction (15th Avenue / 9th Avenue / Power Street)
Director of Public Works/Village Engineer Dave Murphy stated that six bids were received for this project and Ozaukee Excavating was the low bidder at \$573,770.70.

Trustee LaPean questioned if the Utility will be assisting with funding the project. Director of Public Works/Village Engineer Dave Murphy explained that 9th Avenue and Power Street are sewer and water projects and are fully funded by the Utility. However, 15th Avenue is a cost share between TID No. 3 and the Utility. The 15th Avenue project was moved forward rather quickly due to the deterioration of the road since 13th Avenue became a one-way. The Utility budget does not include any funds for this road section; however, the TID 3 budget includes \$44,000.

Mr. Murphy explained that the Utility budget for this project is \$510,900 and the TID No. 3 budget has \$44,000 for a total of \$554,900. This is \$18,871 short of what is needed to complete the project; however, funds can be used from the anticipated savings from the Bridge Street lift station project.

Motion by Trustee Rieck, seconded by Mr. Dietrich, to recommend the Village Board award project 10-01 / Street Reconstruction (15th Avenue / 9th Avenue / Power Street) to Ozaukee Excavating, Grafton, WI for a cost of \$573,770.70. Approved unanimously.

Award project 10-02 / Sidewalk Replacement

Director of Public Works/Village Engineer Dave Murphy stated that the costs for sidewalk removal and replacement are better this year than last year. Eight bids were received with A & M Concrete Construction being the low bidder.

Because the bid price was below the budgeted amount, Mr. Murphy requested to add additional footage to the project to meet but not exceed the budget of \$33,000.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board award contract 10-02 / Sidewalk Replacement to A & M Concrete Construction, Seymour, WI for an amount not to exceed \$33,000. Approved unanimously.

Purchase mid-size excavator

Superintendent of Public Works Gary Helm stated that he worked with Utility staff to spec and bid a mid-size excavator. The excavator will be used for service leaks and storm sewer repairs.

Mr. Helm explained that during the budget process, the Utility budgeted \$50,000 and DPW budgeted \$40,000 for the purchase of this piece of equipment. Due to budget restraints it was decided that the Utility would purchase the entire excavator with DPW paying them back \$10,000 per year for 4-years. Unfortunately there was an error in budgeting and only \$80,000 was placed in the Utility budget for this piece of equipment.

Mr. Helm stated that four bids were received for the excavator with the lowest qualified bidder being Miller Bradford Risberg for \$93,125. Kelbe Brothers Equipment bid was \$85,835; however, their equipment did not meet specifications.

Mr. Krueger noted that the extra \$13,125 needed to fund this piece of equipment could come from the Bridge Street lift station project. Mr. Murphy noted that because the equipment was more than anticipated, it was agreed upon between departments that the DPW would reimburse the Utility \$10,500 per year for 4 years.

Motion by Trustee Rieck, seconded by Mr. Dietrich, to recommend the Village Board authorize the purchase of a mid-sized excavator from Miller Bradford & Risberg, Inc. Sussex, WI for \$93,125 with the understanding that the Department of Public Works will reimburse the Utility \$10,500 per year for a 4-year term. Approved unanimously.

Falls Road Consultant Selection

Director of Public Works/Village Engineer Dave Murphy stated that in 2011 the Village will be urbanizing Falls Road from Port Washington Road to Blackhawk Drive. Recently 14 requests for proposals were sent to consulting engineering firms for the design engineering for this project. Ten proposals were received with M Squared Engineering being the low bidder at \$52,874; however, Mr. Murphy recommended awarding the contract to Gremmer and Associates for \$56,949.

Mr. Murphy stated that Gremmer and Associates specializes in this type of project and was able to provide more expertise with their staff than what M Squared Engineering provided.

Mr. Murphy noted that the proposal received by Gremmer and Associates will be reduced \$3,230 because SEWRPC will be doing the wetland delineation.

Trustee Volkert stated that in the rating system there was only a one point difference between Gremmer and Associates and M Squared Engineering; therefore, it was his opinion that the project should be awarded to M Squared Engineering. Mr. Murphy strongly recommended against that due to the experience of the project engineer.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board hire Gremmer and Associates, Inc., Fond du Lac, WI, to complete the design engineering to urbanize Falls Road for time and materials not to exceed \$53,719. Motion carried 4-1 (S. Volkert – nay).

Storm water annual report

Director of Public Works/Village Engineer Dave Murphy stated that the Village is doing well with the Total Suspended Solid removals. In 2010, the Village is contracting with AECOM to complete a SLAMM model to determine the size and location of the next storm water quality pond.

Mr. Murphy explained that we are meeting the minimum requirements of our permit for public information/education. The DNR is pushing communities to do more; however, there is no funding to do more than web site links and a few articles in the Village newsletter.

Motion by Trustee Rieck, seconded by Mr. Dietrich, to recommend the Village Board approve the 2009 Storm Water Annual Report as presented. Approved unanimously.

Major projects update

Multi-modal path on STH 60 from 1st Avenue to Canary Court: Ozaukee County has completed the board walk and the majority of the path. The remaining item is the asphalt that will connect the path to the boardwalk.

Municipal Services Facility: Mr. Murphy presented a spreadsheet indicating the project cost to date. He invited all members to stop and tour the facility anytime.

Report of benchmark measurements - DPW

The benchmark report was reviewed by Board members.

Superintendent of Public Works Gary Helm stated that the Department is gearing up to open the Residential Drop site. In addition Staff is starting to clean out the existing buildings and getting ready to move over to the new facility. Mr. Murphy explained that we are waiting for Time Warner cable to connect the internet at the drop site.

OLD BUSINESS

Lime Kiln Dam: Mr. Murphy stated that the permitting process is started. Bonestroo and the County are working with the Corp of Engineers to work out the details. We are moving ahead with the fish ladder design and anticipate beginning construction in September, depending on the outcome of the referendum in April.

NEW BUSINESS

Utility Director Tom Krueger referred to an article that was in the Village newsletter relating to a "Fix a Leak Program", which is a water conservation initiative. It is a way to make people more aware of wasteful water leaks.

Mr. Krueger noted that Duane Schenk and Dean Groleau were recognized, for significant service anniversaries, at the annual Employee Recognition dinner on Saturday.

Director of Public Works/Village Engineer Dave Murphy also noted that several people from his department were also recognized including: Gary Helm, Melissa Depies, Steve Block, Bill Dickmann, Brian McCutcheon, and Pat Clemins.

Mr. Krueger stated that the Utility has received a notice of non-compliance because sludge was hauled to a location that was not licensed to receive municipal sludge. This occurred during the time that a temporary hauler was being used.

Mr. Kruger noted that the water/sewer bills will now be printed on 8 ½ x 11 paper and mailed in envelopes rather than the current post card billing statements. The change was prompted by complaints about lost bills and also in the interest of providing a more customer friendly statement with additional information.

ADJOURN

Motion by Trustee Volkert, seconded by Mr. Dietrich, to adjourn the meeting at 6:52 p.m. Approved unanimously.