



VILLAGE BOARD MEETING AGENDA
GRAFTON VILLAGE HALL BOARD ROOM
860 BADGER CIRCLE
MONDAY, JANUARY 17, 2022 AT 6:00 P.M.

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE
2. ROLL CALL / TRUSTEES / DEPARTMENT HEADS / OFFICIALS
3. MINUTES
Approval of the [12-20-2021 Village Board](#); and file the [10-06-2021 Special Parks and Recreation Board](#), [12-06-2021 Finance Committee](#), [12-13-2021 Board of Public Works](#), [12-14-2021 Public Safety Committee](#) minutes as presented.
4. PERSONS REQUESTING TO BE HEARD - *All members of the public are welcome to address the Village Board. Individual comments are limited to no more than three minutes each. No action or discussion may ensue.*
5. BUSINESS PRESENTED BY THE PRESIDENT
 - A. [2021 Tourism Report](#)
6. RESOLUTIONS/ORDINANCES/ACTION ITEMS
 - A. [Approve of the Final Special Assessment Resolution for River Bend Road utility extensions.](#)
 - B. [Report of Finance](#)
 1. Approve the reclassification of the Community Development Department Assessment Technician position to Administrative Assistant II
 - C. [Report of Board of Public Works](#)
 1. Approve the Headworks project Change Order No. 4
 2. Accept the proposal from Core & Main to purchase 701 – 5/8” meters and 669 radio registers for a cost not to exceed \$156,290.16
 - D. [Report of Public Safety](#)
 1. Acceptance of two donations from Dottie Andrews in the amount of \$25.00 and \$50.00, and to return the \$200.00 donation to Marc Bruneau of the Town of Grafton
 2. Approve ordinance 10.36.020/No Parking At Specified Times - on Overland Court from 6:00 a.m. to 6:00 p.m., Monday through Friday, on the north side of Overland Court from 9th Avenue to a point 390 feet to the east (on the west edge of the Family Sharing driveway), and on the south side of Overland Court from 9th Avenue to a point 411 feet to the east

Persons requiring an interpreter or other assistance should contact the Village Clerk's office 72 hours prior to the meeting.



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7. DEPARTMENT AND OFFICERS REPORTS
 - A. Fire/EMS Services Study Update
8. LICENSES
 - A. [Approval to issue Operator's Licenses](#)
9. REPORT OF BILLS
 - A. [Approval of Village expenditures: \\$938,832.62](#)
10. CONVENE TO CLOSED SESSION pursuant to Wisconsin Statutes 19.85(1) (c)
Considering performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Administrator Review).
11. RECONVENE TO OPEN SESSION AND THE REGULAR ORDER OF BUSINESS
12. ACTION PERTAINING TO CLOSED SESSION
13. ADJOURN

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Public Participation Opportunities for Village of Grafton Meetings During COVID-19

The Village of Grafton will be utilizing [ZOOM](#) as a part of its public meetings starting April 6, 2020. All meetings will adhere to Wisconsin Open Meetings Laws and follow guidance provided by the WI Department of Justice. ***The public is able to attend public meetings in person.*** ZOOM is intended to provide an additional option for the public to join the meeting via computer, iPad, tablet, or telephone. Below are the procedures for the public to be able to access a meeting live through ZOOM.

- 1) Contact Village Administrator Jesse Thyges, ***no later than 12:00 PM (NOON) the day of the meeting***, if you wish to attend a meeting via ZOOM by emailing him at jthyges@village.grafton.wi.us or call 262-375-5300
- 2) In your Email subject line please note the specific meeting that you wish to attend. (Example: Village Board Meeting on 4-6-20 at 6:00pm)
- 3) In the body of your Email, please provide your Name, Address, Email, and Phone Number with a request to join the meeting.
- 4) You will receive an invite to the ZOOM meeting via Email.
 - a. For those participating via computer or tablet, the invite will contain a web link and meeting ID to access the meeting.
 - b. For those wanting to participate via telephone, the invite will provide the telephone number(s) and meeting ID for the meeting being held.
 - c. The ZOOM meeting will be opened approximately 5 minutes prior to the scheduled meeting start time and you will be placed in a “waiting room” until the meeting starts.
- 5) All public participants are asked to have their microphone muted. The Village reserves the right to mute disruptive attendees.
- 6) The Village President or Committee Chair will recognize anyone wishing to talk at the appropriate time and ask you to make your comments.
- 7) Meeting agendas and materials are available on the [Village’s website](#) in advance of the scheduled meeting.

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