

VILLAGE OF GRAFTON
BOARD OF PUBLIC WORKS MEETING MINUTES
MONDAY, OCTOBER 11, 2021

The Board of Public Works meeting was called to order at 6:00 p.m. by Chair Tom Krueger.

Board members present: Trustee Tom Krueger, Trustee Dan Delorit, Pat Murray and Les Blum.

Board members excused: Lisa Uribe-Harbeck.

Staff present: Director of Public Works/Village Engineer Amber Thomas, Superintendent of Public Works Jake Arndt, Assistant Utility Director/Engineer Brecken Gries, Field Operations Coordinator Dan Fisher, and Administrative Assistant Melissa Depies.

Others present: Trustee Amy Luft, Trustee Jim Miller, John Bourne, and George Scannel.

HEAR PERSONS REQUESTING TO BE HEARD

None

MINUTES

Trustee Krueger requested the following changes:

Page 5, paragraph 2: "...Roy stated that the well can pump ~~400~~ 300 gallons per minute..."

Page 8, paragraph 2: "...Thomas did a ~~prenominal~~ phenomenal job explaining..."

Motion by Trustee Delorit, seconded by Les Blum, to approve the September 13, 2021, Board of Public Works meeting minutes as corrected. Motion carried unanimously.

PUBLIC WORKS

Keup Road Berm Placement Follow-up

Director of Public Works/Village Engineer Amber Thomas stated that she located the construction plans from the Keup Road project from 2003. The berms along the east side of the Keup Road were there prior to the project.

Trustee Krueger commented that the retaining wall was added to the property located at 458 Lilac Court (Gould property). Director Thomas stated that the backside of the berms may have been adjusted however no berms were added or created as a result of the project.

Trustee Krueger stated that he does not fully understand the argument from Phillip Gould or George Scannel as both properties have access to the sidewalk and access is not a safety hazard.

John Bourne, 469 Lilac Court, stated he knows what was there before and after the project. He stated that they did not want the sidewalks, they did not have a choice in the matter, and they were shoved down their throats. He stated that the berms were a result of what the village did; not what they did. A contractor was hired last winter to clear the snow from the sidewalk and they had to pay a lot of money for the service.

Trustee Krueger stated that the Village can provide access for Mr. Bourne to the sidewalk by cutting a path into the berm or removing the berm entirely. It was his opinion that Mr. Gould and Mr. Scannel already have access to the sidewalk.

Trustee Delorit stated that nothing has changed since the original recommendation was made. He stated that there are other residents in the Village with the same issue; he noted Ninth Avenue and Fifth Avenue. It would be difficult to say that the situations are any different. As a trustee he believes it is his duty to look out for the good for the Village and its residents.

Mr. Bourne did not agree that the properties on Ninth Avenue and Fifth Avenue were the same situation and he requested to have the board relook at the circumstances.

Mr. Scannel stated that safety is the biggest issue here. Mr. Bourne must go into the street to get to the sidewalk behind his home.

Trustee Delorit stated that the Village has provided many options to help with snow removal; however, none have been acceptable to the residents. The only solution the residents want is to have the Village plow the sidewalk and he does not support that. As Trustees we need to look at what is best for the entire Village.

Trustee Krueger stated that providing access by cutting a path through the berm will create access to the sidewalk without having to go into the street. Many residents on Ninth Avenue and Fifth Avenue must do the same thing.

Mr. Bourne stated that in 2003 the Village really stuck it to them.

Update on Pond Treatments

Director Thomas stated that in June residents requested that the Village share in the costs to pay for chemical treatment of the Village owned pond near the corner of Bobolink Avenue and Highland Drive. The Village Board denied payment for treatment in 2021 and requested staff to survey neighboring communities about pond treatment policies. Mequon treats the ponds in Rotary Park only and West Bend treats the ponds adjacent to the City Hall; all other communities indicated they do not treat ponds.

Jim Miller questioned if the ponds are accumulating too much salt from the streets. This salt could be killing the Zooplankton resulting in algae problems.

Trustee Delorit questioned if the algae issues could be a result of lawn treatment chemicals. He recommended getting information out to residents about how lawn treatments affect ponds and rivers.

Report of Benchmark Measurements-Public Works

Superintendent of Public Works Jake Arndt reviewed the benchmark report:

- ✓ 118 tons of asphalt of placed
- ✓ 182 miles of street sweeping was complete collecting 20.5 tons of debris
- ✓ Removed 68 trees; stumped 5 trees; and trimmed 151 trees

- ✓ Replaced 5 signs
- ✓ Repaired 1 catch basin
- ✓ Placed 5 yards of concrete

WATER & WASTEWATER

Headworks Change Order – Diversion Structure

Assistant Utility Director/Engineer Brecken Gries explained that the weir wall was removed in the existing diversion structure so the influent can flow to the new headworks facility. This modification had the unintended consequence of building grits and rags because of a lack of a defined flow channel.

The Village received a proposal from CD Smith to pour a sloped concrete shelf in the flat areas where the grits and rags are collecting. This will create a defined flow channel that will prevent buildup of materials and an elimination of frequent maintenance. The contract is for time and materials with a not to exceed limit of \$10,000.

Trustee Delorit questioned if this was an engineering/planning flaw. Trustee Krueger did not believe it was as the structures were built at two different times.

Motion by Mr. Blum, seconded by Mr. Murray, to recommend the Village Board approve the time and materials proposal from CD Smith to install a small concrete wall in the diversion structure for a cost not to exceed \$10,000. Motion carried unanimously.

Utility Projects Update

Assistant Utility Director Gries gave a brief update on projects:

WWTP Chemical Feed Systems Design Upgrade: Symbiont has provided draft specifications for staff review. Design crew will be on-site on October 12 for review. It was noted that the design does comply with the Adaptive Management Plan to reduce phosphorus.

Water System Master Plan Update: Project is ongoing.

Bridge Street LS Tributary Area I/I Study: Flow meters were installed on August 17. MSA recently pulled the meters just to inspect and ensure that data is being correctly collected.

AWWA Risk & Resilience Assessment: Project complete.

WWTP Headworks Upgrade Project: CD Smith is working to complete all punch list items. MSA is onsite weekly to coordinate with CD Smith. The Headwork Dedication is scheduled for Tuesday, October 26, 2021 at 4:30 p.m.

WWTP MCC Replacement Design Services: Project design is ongoing. MSA anticipates design completion by next month.

Green Bay Road Lift Station Tributary Area Rehab: Manhole rehabilitation work including internal chimney seal installation is in progress. Backflow preventers will be installed at the exterior of the basement of the seven homes along Green Bay Road next week.

WISDOT I-43 Construction – From Milwaukee County to STH 60: Assistant Utility Director Gries stated that she attended an I-43 Utilities Permit Coordination meeting and will continue to attend construction meetings as necessary.

Report of Benchmark Measurements – Water & Wastewater

Assistant Utility Director Gries reviewed the benchmark report:

- ✓ 12 Sanitary Manhole structures were rebuilt
- ✓ 100 Fire Hydrants were sanded and recoated
- ✓ Crews currently flushing hydrants; area notifications are put on Facebook

DIRECTOR'S UPDATE

Highway 60 Rail Road Crossing: Director Thomas stated that the Resolution was served and the 30 day waiting period has now passed. The Village Attorney has sent an official complaint to the Office of the Commissioner of the Rail Roads. The Village is currently waiting on a date to share testimony and photographs. Trustee Delorit stated that the crossings at North Street and Spring Street are bad as well. Director Thomas agreed and is hopeful that all crossings will be repaired once the sale of the rail road is completed.

Director Thomas stated that Blue Stem and River Bend Meadows Subdivisions have been paved and the subdivisions are now connected.

River Bend Park: Project is moving forward, contractor will be installing curb and gutter this week.

Director Thomas stated that Facilities Operations Coordinator Larry Roy has resigned from the Village with his last day of employment being Friday, October 15. An open house/reception will be held from 12:30 p.m. to 2:00 p.m. on Friday.

Les Blum questioned the resurfacing project in the Blackhawk Valley Subdivision. Director Thomas agreed that there are a lot of imperfections to it. She has been in contact with the contractor to work out a resolution. Mr. Blum opined that it is not very aesthetically appealing.

ADJOURN

Motion by Trustee Delorit, seconded by Mr. Blum, to adjourn the meeting at 6:51 p.m.
Motion carried unanimously.