

**VILLAGE OF GRAFTON**  
**BOARD OF PUBLIC WORKS MEETING MINUTES**

**FEBRUARY 8, 2010**

The Board of Public Works meeting was called to order at 6:30 p.m. by Chair Ron LaPean.

Members present: Ron LaPean, Pat Murray, Richard Rieck, and Scott Volkert.

Members absent: Edwin Dietrich.

Staff Present: Director of Public Works/Village Engineer Dave Murphy, Utility Director Tom Krueger, Superintendent of Public Works Gary Helm, Utility Superintendent Tim Nennig, and Administrative Assistant Melissa Depies.

Others Presents: Bill and Sue Hass, 1226 Water Terrace

**HEAR PERSONS REQUESTING TO BE HEARD**

None.

**MINUTES**

Motion by Trustee Volkert, seconded by Trustee Rieck, to approve the January 11, 2010, Board of Public Works meeting minutes. Approved unanimously.

**PUBLIC WORKS**

2009 Annual Report - DPW

Director of Public Works/Village Engineer Dave Murphy stated that 2009 was another busy year for the Engineering/Public Works Department. With construction of the new Municipal Services Facility and the street projects, 2010 is shaping up to be just as busy.

Trustee Rieck questioned if there has been any trouble with the LED traffic signals. Mr. Murphy responded that, at times, the units need to be cleared of accumulated snow. We have not had any complaints regarding the signals.

Report of Benchmark Measurements – DPW

The benchmark report was reviewed by Board members.

Director of Public Works/Village Engineer Dave Murphy stated that it is very early in the year and many of the benchmarks are unable to be done until the weather improves. Crews are busy with snow and ice control and equipment repairs and maintenance at this time.

## **WATER & WASTEWATER**

### Donohue engineering agreement for plant boiler replacement

Utility Director Tom Krueger stated that, in 2009, Donohue & Associates completed an engineering study that evaluated the Utility's heating requirements for the next 20 year planning period. As a result of this study, Donohue & Associates recommended installing a digester gas fired combination boiler/heat exchanger for process heating and a natural gas condensing hot water boiler for building heat. The total cost for this work is estimated at \$619,481.

Mr. Krueger noted that he would like to begin Phase I of this project by awarding a contract to Donohue & Associates for the design and construction related services for an estimated cost of \$29,852. The total overall cost of Phase I is anticipated to be \$228,445.

Motion by Trustee Rieck, seconded by Mr. Murray, to recommend the Village Board approve the engineering services agreement with Donohue & Associates, Sheboygan, WI, for an amount not to exceed \$29,852, to provide design, construction-related services and start-up services for installation of new natural gas condensing boiler. Approved unanimously.

### 2009 Annual Report - Utility

Utility Director Tom Krueger stated that the Annual Report is a summary of projects and efforts made by the Utility in 2009. He commented that every year seems to be a busy year for the Utility. He noted that it is amazing how much each department does once you put it all in writing.

Trustee LaPean thanked both Departments for the excellent job.

### Utility project update

Tom Krueger noted that there is not much to report on at this time.

Green Bay Road Sewer Extension: Anticipated to begin this week; however, may be held off due to weather.

### Report of benchmark measurements - Utility

The benchmark report was reviewed by Board members.

Utility Superintendent Tim Nennig stated there is not a lot to report on for the month of January. Many benchmarks are tied into outside activities; therefore, we are waiting for the weather to improve.

Mr. Nennig noted that they have responded to many service breaks. Fortunately none of these breaks have resulted in any back-ups or property damage.

**OLD BUSINESS**

Director of Public Works/Village Engineer Dave Murphy stated that the Municipal Services Facility is coming along nicely. He welcomed the Board members to stop in for a tour as it is being constructed. He noted that the Residential Drop Site should be fully operational by the first week in April.

Trustee Volkert noted that Ozaukee County has begun construction of the boardwalk by the Aurora/Advanced Healthcare Clinic.

Mr. Murphy noted that the State will be resurfacing Highway 60 from First Avenue to Five Corners and installing traffic signals at Keup Road in 2010.

**NEW BUSINESS**

None

**ADJOURN**

Motion by Trustee Volkert, seconded by Mr. Murray, to adjourn the meeting at 6:44 p.m. Approved unanimously.