



GRAFTON
QUALITY LIFE. NATURALLY.

FINANCE COMMITTEE MEETING AGENDA
GRAFTON VILLAGE HALL / 860 BADGER CIRCLE
VILLAGE BOARD ROOM

MONDAY, JANUARY 18, 2021 AT 5:00 PM

1. Call to order / Roll call
2. Approval of [December 07, 2020 Finance Committee Meeting Minutes](#)
3. Hear persons requesting to be heard - *All members of the public are welcome to address the Committee. Individual comments are limited to no more than three minutes each. No action or discussion may ensue.*
4. Village of Grafton [Legal Services Agreement](#)
5. [Assistant Fire Chief Job Description](#)
6. [Grafton Police Department Organizational Chart](#)
7. Review of the [Village of Grafton Classification Structure](#)
8. Adjourn

Any person requiring special accommodation who wishes to attend this meeting should contact the Village Clerk's office (262-375-5300) 72 hours prior to the meeting.



Public Participation Opportunities for Village of Grafton Meetings During COVID-19

The Village of Grafton will be utilizing **ZOOM** to hold public meetings starting April 6, 2020. All meetings will adhere to Wisconsin Open Meetings Laws and follow guidance provided by the WI Department of Justice.

While the public is still able to attend in person, Zoom provides an option for the public to join the meeting via computer, iPad, tablet, or phone.

Here are the procedures for public to be able to view a meeting live through ZOOM.

- 1) Contact Village Administrator Jesse Thyges, **no later than 4:00 PM the day of the meeting**, if you wish to attend a meeting via ZOOM by emailing him at jthyges@village.grafton.wi.us or call 262-375-5300
- 2) In your email Subject line please note the meeting that you wish to attend. (Example: Village Board Meeting on 4-6-20 at 6:00pm)
- 3) In the body of your Email, please provide your Name, Address, Email, and Phone Number with a request to join the meeting.
- 4) You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open approximately 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
- 5) All public participants are asked to have their microphone muted. The Village reserves the right to mute disruptive attendees.
- 6) The Village President or Committee Chair will recognize anyone wishing to talk at the appropriate time and ask you to make your comments.
- 7) Meeting agendas and materials are available on the [Village's website](#) in advance of the scheduled meeting.

If you are unable to view the meeting via ZOOM, please contact the Village Administrator no later than 4:00 PM the day of the meeting and a telephone number will be provided for you to call into the meeting.

Contact Info: Jesse Thyges, Village Administrator, jthyges@village.grafton.wi.us or by phone at (262) 375-5300