



GRAFTON
QUALITY LIFE. NATURALLY.

PARKS AND RECREATION BOARD MEETING AGENDA
MUNICIPAL SERVICES FACILITY CONFERENCE ROOM
675 N. GREEN BAY ROAD
WEDNESDAY, OCTOBER 21, 2020 AT 6:00 PM

1. Call to order / Roll call
2. Approval of the [August 19, 2020 Parks and Recreation Board meeting minutes](#)
3. Hear persons wishing to be heard - *All members of the public are welcome to address the Board. Individual comments are limited to no more than three minutes each. No action or discussion may ensue.*
4. [Grafton Lions Park Play Structure](#)
5. [Benchmark Measurements](#)
6. Senior Report
7. Adjourn

Public Participation Opportunities for Village of Grafton Meetings During COVID-19

The Village of Grafton will be utilizing [ZOOM](#) as a part of its public meetings starting April 6, 2020. All meetings will adhere to Wisconsin Open Meetings Laws and follow guidance provided by the WI Department of Justice. ***The public is able to attend public meetings in person.*** ZOOM is intended to provide an additional option for the public to join the meeting via computer, iPad, tablet, or telephone.

Below are the procedures for the public to be able to access a meeting live through ZOOM.

- 1) Contact Village Administrator Jesse Thyges, **no later than 4:00 PM the day of the meeting**, if you wish to attend a meeting via ZOOM by emailing him at jthyges@village.grafton.wi.us or call 262-375-5300
- 2) In your Email subject line please note the specific meeting that you wish to attend. (Example: Village Board Meeting on 4-6-20 at 6:00pm)
- 3) In the body of your Email, please provide your Name, Address, Email, and Phone Number with a request to join the meeting.
- 4) You will receive an invite to the ZOOM meeting via Email.
 - a. For those participating via computer or tablet, the invite will contain a web link and meeting ID to access the meeting.
 - b. For those wanting to participate via telephone, the invite will provide the telephone number(s) and meeting ID for the meeting being held.
 - c. The ZOOM meeting will be opened approximately 5 minutes prior to the scheduled meeting start time and you will be placed in a “waiting room” until the meeting starts.
- 5) All public participants are asked to have their microphone muted. The Village reserves the right to mute disruptive attendees.
- 6) The Village President or Committee Chair will recognize anyone wishing to talk at the appropriate time and ask you to make your comments.
- 7) Meeting agendas and materials are available on the [Village’s website](#) in advance of the scheduled meeting.

Persons requiring an interpreter or other assistance should contact the Village Clerk’s office 72 hours prior to the meeting.