



**PARKS AND RECREATION BOARD MEETING AGENDA**  
**MUNICIPAL SERVICES FACILITY CONFERENCE ROOM**  
**675 N. GREEN BAY ROAD**  
**WEDNESDAY, MAY 20, 2020 AT 6:00 PM**

1. Call to order / Roll call
2. Approval of the [February 19, 2020 Parks and Recreation Board meeting minutes](#)
3. Hear persons wishing to be heard - *All members of the public are welcome to address the Board. Individual comments are limited to no more than three minutes each. No action or discussion may ensue.*
4. [Lions Park Play Equipment repair](#)
5. [Pollination Garden Proposal](#)
6. [Benchmark Measurements](#)
7. Senior Report
8. Adjourn



### **Public Participation Opportunities for Village of Grafton Meetings During COVID-19**

The Village of Grafton will be utilizing **ZOOM** to hold public meetings starting April 6, 2020. All meetings will adhere to Wisconsin Open Meetings Laws and follow guidance provided by the WI Department of Justice.

While the public is still able to attend in person, Zoom provides an option for the public to join the meeting via computer, iPad, tablet, or phone.

Here are the procedures for public to be able to view a meeting live through ZOOM.

- 1) Contact Village Administrator Jesse Thyes, **no later than 4:00 PM the day of the meeting**, if you wish to attend a meeting via ZOOM by emailing him at [jthyes@village.grafton.wi.us](mailto:jthyes@village.grafton.wi.us) or call 262-375-5300
- 2) In your email Subject line please note the meeting that you wish to attend. (Example: Village Board Meeting on 4-6-20 at 6:00pm)
- 3) In the body of your Email, please provide your Name, Address, Email, and Phone Number with a request to join the meeting.
- 4) You will receive an invite to the meeting via email. Click on the invite prior to the meeting being held. The meeting will be open approximately 10 minutes prior to the scheduled meeting start time so you can check your microphone and camera setup.
- 5) All public participants are asked to have their microphone muted. The Village reserves the right to mute disruptive attendees.
- 6) The Village President or Committee Chair will recognize anyone wishing to talk at the appropriate time and ask you to make your comments.
- 7) Meeting agendas and materials are available on the [Village's website](#) in advance of the scheduled meeting.

*If you are unable to view the meeting via ZOOM, please contact the Village Administrator no later than 4:00 PM the day of the meeting and a telephone number will be provided for you to call into the meeting.*

Contact Info: Jesse Thyes, Village Administrator, [jthyes@village.grafton.wi.us](mailto:jthyes@village.grafton.wi.us) or by phone at (262) 375-5300