President Brunnquell called the Village Board meeting to order at 6:00 p.m.

Board members present: Jim Brunnquell, Lisa Uribe Harbeck, David Liss, Sue Meinecke, Dave Antoine and Tom Krueger

Staff/Officials present: Village Administrator Jesse Thyes, Village Attorney Michael Herbrand, Director of Public Works/Village Engineer Amber Thomas, Acting Police Chief Emmett Grissom, Fire Chief William Rice, Division Fire Chief Matthew Karpinski, Director of Administrative Services Paul Styduhar, Director Parks and Recreation John Safstrom and Deputy Village Clerk Diana Degnitz.

Others present: Joe Poirier with the Ozaukee Press and other members of the community

MINUTES

Motion by Trustee Krueger, seconded by Trustee Antoine to approve the 11-04-2019 Village Board meeting minutes, and file the 09-12-2019 Architectural Review Board, 09-16-2019 Finance Committee, 10-08-2019 Public Safety Committee, 10-09-2019 Police and Fire Commission, 10-14-2019 Board of Public Works meeting minutes, as presented. Motion carried.

PERSONS REQUESTING TO BE HEARD
Mr. Robert Tillman, read a prepared statement not submitted to the Village of Grafton.

President Brunnquell confirmed with Village Administrator Jesse Thyes that a response to Mr. Tillman’s requests would be sent within the next week.

BUSINESS PRESENTED BY THE PRESIDENT
Appointment of Brittany Hess to the Plan Commission
President Brunnquell confirmed Commissioner Hess’ appointment and invited everyone to meet her at the monthly Plan Commission meeting to be held next Tuesday.

RESOLUTIONS/ORDINANCES/ACTION ITEMS
Resolution adopting the 2020 Annual Program Budget and establishing the 2019 tax levy offered by Trustee Antoine
Motion by Trustee Liss, seconded by Trustee Krueger to adopt the resolution for the 2020 Annual Program Budget and establishing the 2019 tax levy.

Administrator Thyes stated that the manufacturing values while still in the Village’s favor came in at .001 leaving the levy and tax rate unchanged from what was presented at workshop and public hearing.

Trustee Meinecke indicated that she was voting against the adoptions of the budget because there was not an equal distribution of concessions from Requested to Executed. Trustee Meinecke also opined that the Fire Department budget was out of balance.

Motion carried 5-1 (Nay-Meinecke)

Item 1/Report of Finance Committee
Ordinance establishing the polling location at Grace Lutheran Church ELCA, 715 Sixth Avenue, Grafton.

Motion by Trustee Harbeck, seconded by Trustee Liss to adopt the ordinance establishing the polling location at Grace Lutheran Church ELCA, 715 Sixth Avenue, Grafton. Motion carried.

Item 2/Report of Finance Committee
Tourism Promotion and Development Agreement

Motion by Trustee Antoine, seconded by Trustee Krueger to approve the Tourism Promotion and Development Agreement.

Trustee Meinecke asked about receiving financial statements from Celebrate Grafton. President Brunnquell noted that Celebrate Grafton as a 501(c)(3) organization is under no obligation to produce statements. Pam King, Executive Director of the Grafton Chamber of Commerce clarified that funds come from Room Tax and that information is provided to the Village of Grafton annually.

Trustee Harbeck clarified that the agreement is a five year contract.

Motion carried.

Item 1/Report of Police and Fire Commission
 Allocation of Funds for Executive Search Firm

Administrator Thyes stated that this is a funding allocation request unanimously recommended by the Police and Fire Commission to engage GovHRUSA in the recruitment and hiring of a Police Chief. The request is to allocate funds, not to exceed $23,300 to retain services.
Questions regarding potential salary and benefit savings and funding were asked and answered.

Motion by Trustee Meinecke, seconded by Trustee Harbeck to approve the Allocation of Funds for Executive Search Firm. Motion carried.

**Item 1/Report of Board of Public Works**
Approve Contract Change Order 01; as submitted by Symbiont, in the amount of $3,000

Motion by Trustee Krueger, seconded by Trustee Antoine to approve the Contract Change Order 01; as submitted by Symbiont in the amount of $3,000.

Director of Public Works/Engineer Amber Thomas clarified that the request is for funds and service not part of the original scope of work and is part of compliance with the DNR Adaptive Management Plan.

Motion carried.

**Item 2/Report of Board of Public Works**
Approve terminating all three maintenance contracts with Suez DBA Utility Service Company

Motion by Trustee Meinecke, seconded by Trustee Liss to approve terminating all three maintenance contracts with Suez DBA Utility Service Company.

Director Thomas confirmed there is a performance issue with this supplier and service is failing. The current contract requires ninety days’ notice for cancellation and staff will working on an RFP for engineering and technical work.

Motion carried.

**Item 3/Report of Board of Public Works**
Deny the emergency repair proposal from Municipal Well & Pump

Motion by Trustee Krueger, seconded by Trustee Liss to not accept any emergency repair proposal from Municipal Well & Pump. Motion carried.

President Brunnquell and Trustee Krueger confirmed that there is no risk associated with the denial of repair. Director Thomas confirmed that the proposed repair is to Well *#3 #2 which is exercised and otherwise used only as emergency backup.

Motion carried.

**Item 4/Report of Board of Public Works**
Approve the AECOM proposal for a cost not to exceed $30,400 for design of bio-filter system in the median of First Avenue
Motion by Trustee Antoine, seconded by Trustee Krueger to approve the AECOM proposal for a cost not to exceed $30,400 for design of bio-filter system in the median of First Avenue. Motion carried.

Director Thomas stated that the use of the greenspace on the median is to filter out contaminants and this particular supplier has been providing this service for decades and therefore has lots of background experience in Grafton. Additionally, the supplier could begin work immediately.

Trustee Meinecke indicated that she would be voting no to the proposal because no competitive bids were provided.

Trustee Harbeck inquired as to whether an RFP was done for this work. Director Thomas indicated that the current supplier has modeling and calculations completed and any other suppliers would need to gather that historical information before work could begin.

Motion carried 4-2 (Nay-Harbeck, Meinecke)

Item 1/Report of Public Safety Committee
Approve the purchase of two 2020 Ford Police Utility Interceptor vehicles from Ewald Automotive, Oconomowoc, WI in the amount of $74,628.00

Motion by Trustee Antoine, seconded by Trustee Harbeck to approve the purchase of two 2020 Ford Police Utility Interceptor vehicles from Ewald Automotive, Oconomowoc, WI in the amount of $74,628.00. Motion carried.

Item 2/Report of Public Safety Committee
Approve the ordinance repealing and recreating the Village Fire Code Title 7 document (version1.2)

Motion by Trustee Harbeck, seconded by Trustee Antoine to approve the ordinance repealing and recreating the Village Fire Code Title 7 document (version1.2).

Fire Chief William Rice stated that the existing Village Fire Code is over 40 years old and is very problematic in enforcement. Chief Rice also commended Division Fire Chief Matthew Karpinski on his work to update the 57 page Code and his collaboration with both the Inspection and Clerk offices.

Motion carried.

Item 3/Report of Public Safety Committee
Approve the replacement purchase of a complete set of battery operated extrication tools at a cost of $39,995.00 from Reliant Fire Equipment of Slinger, WI
Motion by Trustee Antoine, seconded by Trustee Harbeck to approve the replacement purchase of a complete set of battery operated extrication tools at a cost of $39,995.00 from Reliant Fire Equipment of Slinger, WI

Chief Rice confirmed that the new equipment would be battery-powered and therefore more reliable than the previously used hydraulic version.

Motion carried.

Commence Alcohol Beverage License Suspension Hearing / Frank Oetlinger-agent – Grafton Bowl and Pub, d/b/a Grafton Pub, 1245 Bridge Street

Village Attorney Mike Herbrand summarized that the item before the Board was the possible cancellation of a liquor license and the prior communications informing the license holder.

Hear all interested persons or their agents

Deputy Village Clerk Diana Degnitz swore in Administrator Thyes who then summarized the current state of affairs regarding Mr. Oetlinger’s liquor license including the fact that there is no current Occupancy Permit on file for the premise in question.

Attorney Herbrand indicated that he is representing the Village Board.

Village President Jim Brunnquell stated that the Village of Grafton is a business friendly community and invited Mr. Oetlinger to speak.

Deputy Clerk Degnitz swore in Mr. Frank Oetlinger.

Mr. Oetlinger summarized the sequence of events leading to the current situation with his property at 1245 Bridge Street.

President Brunnquell confirmed with Mr. Oetlinger that he does intend to complete the project and obtain occupancy.

Deliberations and action on alcohol beverage license suspension Frank Oetlinger-agent – Grafton Bowl and Pub, d/b/a Grafton Pub, 1245 Bridge Street

    Motion by Trustee Antoine, seconded by Trustee Liss to continue the current Alcohol Beverage License / Frank Oetlinger-agent – Grafton Bowl and Pub, d/b/a Grafton Pub, 1245 Bridge Street through June 30, 2020. Motion carried.

Close license suspension hearing

President Brunnquell closed the license suspension hearing.

DEPARTMENT AND OFFICERS REPORT
Trustee Harbeck confirmed with Director Thomas that the bids for work on the 17th Avenue Lift Station are separate from those being obtained for the Headworks project.

Trustee Krueger asked Director Thomas about continued plans for leaf pickup in the Village. Director Thomas stated that there is at least one more planned Village-wide pickup planned with additional pickups done as weather permits.

**LICENSES**
None

**REPORT OF BILLS**

Motion by Trustee Krueger, seconded by Trustee Antoine to approve the payment of Village expenditures in the amount of $293,685.03

Questions regarding the bills were asked and answered.

Motion carried 4-2 (Nay-Meinecke, Harbeck)

**Adjourn**

Motion by Trustee Harbeck, seconded by Trustee Antoine to adjourn at 6:43 p.m. Motion carried.