

VILLAGE OF GRAFTON

BOARD OF PUBLIC WORKS MEETING MINUTES

JUNE 8, 2009

The Board of Public Works meeting was called to order at 6:00 p.m. by Chairman Ron LaPean.

Members present: Ron LaPean, Scott Volkert, Pat Murray, and Edwin Dietrich.

Members absent: Richard Rieck.

Staff Present: Director of Public Works/Village Engineer Dave Murphy, Utility Director Tom Krueger, Superintendent of Public Works Gary Helm, Utility Superintendent Tim Nennig, and Administrative Assistant Melissa Depies.

HEAR PERSONS REQUESTING TO BE HEARD

None

MINUTES

Motion by Trustee Volkert, seconded by Mr. Dietrich, to approve the May 11, 2009 Board of Public Works meeting minutes. Approved unanimously.

WATER & WASTEWATER

TecumsehPower billing adjustment

Utility Director Krueger explained that TecumsehPower Company was under billed in 2008, in the amount of \$6,217.82. The under billed amount was recently billed and as a result Tecumseh has requested that the Utility assume responsibility for one-half the amount or \$3,108.91.

Mr. Krueger explained that he reviewed this request with the PSC to determine if the Utility could waive customer charges that would then become the obligation of other rate paying customers. The PSC responded that they would not support this decision unless the Village provided the same 50 percent discount on all under billed customers. The Utility is not prepared to waive 50 percent of all the under billed accounts.

Motion by Mr. Dietrich, seconded by Trustee Volkert, to recommend the Village Board reject the TecumsehPower Company proposal to reduce the back-billed charges by one half or equivalent to \$3,108.91. Approved unanimously.

Digester project change order #4

Utility Director Krueger explained that the supplier of the original roofing system over the digester gallery did not provide a 20 year warranty, as specified in the contract. Therefore, an alternate roofing system has been proposed. The alternate (Sure-Tough by Foam Control EPS) does provide the required 20 year warranty and is approximately \$300 less expensive than the original roof system.

Motion by Trustee Volkert, seconded by Mr. Murray, to recommend the Village Board approve Change Order No. 4 to the Digester Project for an alternate roofing system with 20 year warranty as, specified and a net savings of \$300. Approved unanimously.

Preliminary assessment resolution – Grafton Avenue water main

Utility Director Krueger stated the plans for the extension of water main in Grafton Avenue are complete and have been submitted to the DNR for approval. This project will loop to the Cheyenne Avenue water main and Arrowhead Apartments complex.

Mr. Krueger explained that this project fronts both Village and Town of Grafton properties. Preliminary assessments include three properties in the Town of Grafton and one property in the Village. The Water Utility will cover the balance of the un-assessable project costs.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board adopt a preliminary assessment resolution for the Grafton Avenue water project and schedule a public hearing for July 6, 2009. Approved unanimously.

Utility projects update

The Board reviewed the projects update.

Master Meter Replacement and Leak Detection Survey: project began June 8 and should be complete by the end of the week.

Anaerobic Digester Improvements / Equipment Replacement: project is generally complete other than covers and gallery re-roofing work.

Well #3 Building/Façade Improvements: a meeting with the contractor has been scheduled to review and resolve specification issues.

Boiler Heating Evaluation Study: field investigations are scheduled to begin this week.

Report of benchmark measurements – Water & Wastewater Utility

The benchmarks report was reviewed by Board members.

Utility Superintendent Nennig distributed the benchmarks for review. He explained they were not included with the packet as he was in the hospital.

Mr. Nennig gave an update on what staff is doing noting that they are well on their way to completing the primary goals. He explained the differences in the amount of Cross Connection Inspections done in 2008 versus 2009, and how the bench mark number is deceiving.

PUBLIC WORKS

Purchase dump body, spreader, plow, wing and hydraulic system with anti-icing tank
Superintendent of Public Works Gary Helm explained that when the bids were received for the dump body, spreader, plow, wing and hydraulic system with anti-icing tank, the lowest responsive bidder included an option for carbide blades and a stainless steel dump body.

Mr. Helm noted that carbide blades generally last 8 to 9 years longer than the standard blades. The stainless steel dump body is in lieu of a painted carbon steel dump body. The price of stainless steel has come down considerably and the price of paint has increased making this option very affordable for the Village.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board authorize the purchase of a dump body, spreader, plow, wing, and hydraulic system with anti-icing tank as well as the carbide cutting edge and the stainless steel dump body from Casper's Truck Equipment, Appleton, WI, in the amount of \$65,309. Approved unanimously.

Approval to fund Multi Modal path from STH 60 from First Avenue to Canary Court

Director of Public Works/Village Engineer Murphy explained that the Village Board has directed staff to complete this project; however, it has been discovered that the project was taken out of the 2009 budget. Advanced Health Care will be assessed \$29,400, the Village has \$7,395 in escrow from Robert Tillmann, and the Village portion would be \$10,305.

Administration and staff have reviewed the Capital Improvement budget and are recommending that the \$10,305 needed for this project be funded from unspent funds of the First Avenue Reconstruction project.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board authorize staff to construct in 2009 the multi-modal path on STH 60 from First Avenue to Canary Court with the use of \$10,305 from the Street Reconstruction account (405.573350.885). Approved unanimously.

Major Projects Update

The Board reviewed the projects update.

First Avenue Repaving: construction is anticipated to begin mid July with completion at the end of August.

Sidewalk Replacement Program: Trustee LaPean questioned if the actual amount spent included concrete work done at residents' requests. Ms. Depies stated that the dollar amount in the report is only for the Village walk, the amount billed out for private work is not included.

Green Bay/Falls Road Storm Water Pond: project will fall about 1 week behind due to the recent rains. The pond area will need to be pumped out so the liner can be installed. We will also be bringing forward a change order as the contractor hit bedrock which added approximately 3 days of work to the project.

Municipal Services Facility: project has been awarded, contracts are in process, and a preconstruction meeting is being scheduled for next week. We are still waiting for a Chapter 30 permit for work on the North pond; however verbal from DNR has been received to begin work on the south pond. Project anticipated to begin early July.

Village Hall Remodeling Project: preconstruction meeting scheduled for June 9, 2009.

Report of Benchmark Measurements – Department of Public Works

The benchmark report was reviewed by Board members.

Superintendent of Public Works Helm highlighted activities the crew has completed as well as what they are currently involved with.

Mr. Helm noted that the asphalt plants have just opened, which is quite a bit later than normal. The County asphalt plant still has not open; therefore, asphalt was purchased from Payne and Dolan.

Director of Public Works/Village Engineer Murphy noted that recycling is up to 31 percent. He noted that previously the Village noticed an increase in recycle volumes when the Village Newsletter was mailed with pertinent information. Mr. Murphy added that recycling seems to be increasing on its own with the new cart system.

OLD BUSINESS

Revenue loss update – commercial billing

Utility Director Krueger stated that commercial bills were mailed last week. These bills included \$46,824 in back billing from 2008. Of our 200 commercial customers, 132 received back charges. Correspondence was sent with each bill showing the details.

Trustee LaPean recalled that Village President Brunquell had stated that he would put together information to educate residents on where to store the garbage and recycling carts. Trustee LaPean has not yet seen anything and he requested that this be followed up on so that information gets out to Village residents.

NEW BUSINESS

Sustainable Grafton initiative and restriction on use of herbicides on municipal-owned properties

Director of Public Works/Village Engineer Murphy explained that the Village has received many complaints about the dandelions on Village property, specifically Centennial Park. In 2008, the Village did some weed control at Village buildings and in the boulevards; however, this was removed from the 2009 budget. In addition to the budget issue the Sustainable Grafton Ad Hoc Committee has recommended that herbicides not be used. The Village Board needs to determine what direction they want to go for weed control.

Mr. Helm explained that, in 2008, the project was bid out and the low bidder was a local contractor. Trustee Volkert suggested that lawn care contractors be approached to do Village properties at no cost, but with promise to allow an advertising sign.

Trustee LaPean stated that he would like the weeds sprayed; however, it was his opinion that we needed to follow the recommendations of the Sustainable Grafton Ad Hoc Committee.

Trustee Volkert and Mr. Murray would like to have the weeds sprayed and controlled.

ADJOURN

Motion by Trustee Volkert, seconded by Mr. Dietrich, to adjourn the meeting at 6:39 p.m. Approved unanimously.