

VILLAGE OF GRAFTON
BOARD OF PUBLIC WORKS MEETING MINUTES

OCTOBER 8, 2012

The Board of Public Works meeting was called to order at 6:00 p.m. by Chairman Richard Rieck.

Members present: Richard Rieck, Sue Meinecke, Pat Murray, Edwin Dietrich, and Lisa Harbeck .

Staff Present: Director of Public Works/Executive Utility Director Dave Murphy, Utility Director Tom Krueger, and Administrative Assistant Melissa Depies.

Others Present: Tom Lanser of Gremmer and Associates and John Bieberitz of Traffic Analysis and Design.

HEAR PERSONS REQUESTING TO BE HEARD

None

MINUTES

Motion by Trustee Meinecke, seconded by Mr. Dietrich, to approve the September 10, 2012, Board of Public Works meeting minutes. Approved unanimously.

Public Works

South Port Washington Road Improvements

Director of Public Works/Executive Utility Director Dave Murphy explained that in 2007 the Village requested proposals from several engineering firms to provide design services for Port Washington Road improvements to serve Menards, which was not developed. At that time Gremmer and Associates provided the best proposal, therefore the Village requested that they review and update their proposal to complete the necessary improvements to serve Meijers. Traffic Analysis and Design also updated their proposal and added the work for Village-owned street lights and additional work by Washington Street.

Mr. Murray questioned if the lane configuration was similar to what is currently there for Target/Home Depot. John Bieberitz, of Traffic Analysis and Design, responded that it would be very similar however there would be a flashing yellow arrow with the green.

Trustee Rieck questioned if there would be any turn lane improvements for the Falls Road intersection. Mr. Murphy explained the proposed improvements indicating where turn lanes and signals would be located throughout the project.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board accept a proposal from Gremmer and Associates, Inc., Fond du Lac, WI for design engineering services for improvements to Port Washington Road from Baymont Hotel to the south property line of the Meijer development at a cost not to exceed \$54,289 contingent upon the Developer's Agreement being signed by Meijer. Approved unanimously.

Motion by Mr. Dietrich, seconded by Mr. Murray, to recommend the Village Board accept the proposal from Traffic Analysis and Design, Inc., Cedarburg, WI for the design engineering services for the Street Lights and Traffic Signals on South Port Washington Road at a cost not to exceed \$23,275 contingent upon the Developer's Agreement being signed by Meijer. Approved unanimously.

Bridge Street Dam Alternate Design Change Order

Director of Public Works/Executive Utility Director Dave Murphy explained that the change order provided by Ayres Associates is for bidding the dam improvements with two options to give the Board full construction cost information.

Mr. Murphy stated that the differences between the two designs are not that great. He explained both designs stating that the overlook on the "no frills" design is slightly smaller, there will be no cantilevered deck and the circular design will be gone. He also noted that there will be no elevation changes therefore the elevation of the riverwalk will remain the same as it is now.

Trustee Meinecke questioned if the project will bid in such a manner that the Board could pick and choose which options they would like out of each design.

Mr. Murphy responded that typically the project is awarded as it is bid and only slight modifications can be made. Both design concepts will be discussed prior to bidding.

Motion by Mr. Murray, seconded by Trustee Harbeck, to recommend the Village Board approve the Amendment to Agreement for cost of \$7,000 bringing the total contract for Ayres Associates to \$44,400. Approved unanimously.

Major Projects update

Director of Public Works/Executive Utility Director Dave Murphy stated that all projects are complete except the dam project which we are working on diligently.

Report of benchmark measurements-DPW

The board reviewed the benchmark report.

Trustee Harbeck questioned why the goals are set at 80 percent, when typically we are rated at 90 percent or higher. Mr. Murphy responded that 80 percent is the standard.

OLD BUSINESS

Trustee Meinecke questioned which department was responsible for the wayfinding signs, as the one located by Downtown Pizza is incorrect. Mr. Murphy responded that the Planning Department was handling the sign project and they are aware of the incorrect signs and are working on fixing them.

Trustee Harbeck indicated that a neighbor suggested that the Post Office be included on a future wayfinding sign.

Utility Director Tom Krueger questioned if there was anything that can be done about the lettering as it is difficult to see. Mr. Murphy said no.

NEW BUSINESS

Director of Public Works/Executive Utility Director Dave Murphy informed the board that the recent water and sewer bills were the first bills that did not include the summer sewer credit. As a result approximately 50 people came in or called regarding the increase in their bill. The increases ranged from \$30 to \$1,000.

Mr. Murphy explained that the residents were notified early in the spring that the summer sewer credit was eliminated. The highest residential users also received a special letter explaining what the average usage was in the summer and how the elimination of the sewer credit would affect them. Mr. Murphy informed the Board that some residents may be coming to the Village Board meeting.

Trustee Meinecke question if installation of a new meter could cause an increase. She indicated that they do not water and her bill increased \$60. Mr. Krueger noted that this bill has approximately two extra weeks of usage on it as the meters were read earlier last quarter so the billing could be completed before the Utility Clerk was off on maternity leave.

Trustee Rieck questioned when leaf collection will begin. Mr. Murphy responded October 15.

Trustee Harbeck questioned how long crews will be collecting brush curbside. Ms. Depies responded October 30 will be the last collection for 2012.

ADJOURN

Motion by Trustee Harbeck, seconded by Trustee Meinecke, to adjourn the meeting at 6:24 p.m. Approved unanimously