

VILLAGE OF GRAFTON

BOARD OF PUBLIC WORKS MEETING MINUTES

AUGUST 13, 2012

The Board of Public Works meeting was called to order at 6:00 p.m. by Richard Rieck.

Board members present: Richard Rieck, Sue Meinecke, Pat Murray, and Lisa Harbeck.

Board members absent: Edwin Dietrich.

Staff Present: Village Administrator Darrell Hofland, Director of Public Works/Executive Utility Director Dave Murphy, Utility Director Thomas Krueger, Superintendent of Public Works Gary Helm, Utility Superintendent Tim Nennig, and Administrative Assistant Melissa Depies

Officials Present: Trustee David Liss, Public Art Board Bob Wagner, and Public Art Board Jay Batista

Public Present: Jason Johnson – Veolia Environmental Services, Bill and Sue Hass, and Marla Zahn

HEAR PERSONS REQUESTING TO BE HEARD

None

MINUTES

Motion by Trustee Harbeck, seconded by Mr. Murray, to approve the July 16, 2012, Board of Public Works meeting minutes. Approved unanimously.

Public Works

Garbage and Recycling Contract

Director of Public Works/Executive Utility Director Dave Murphy explained that 2013 is the final year of a 5-year contract for garbage and recycling collection with Veolia Environmental Services. Veolia has offered an option to extend the contract for seven or ten years beyond 2013.

Mr. Murphy explained that the seven year extension would freeze the collection rates for 2013 and the rate increase for the remaining 6 years would be based on the Milwaukee area CPI, capped at 3.25 percent. The 10 year extension offer would freeze the rate for two years, the Village chooses which two years they want frozen, with an increase based on the Milwaukee area CPI, capped at 3.25 percent for every other year. Mr. Murphy indicated that the Village would most likely freeze the rates in 2013 and 2014.

Mr. Murphy also noted that if the Village chooses the 10 year extension, Veolia has offered to provide four dumpsters for "Dumpster Day" in 2013, at no cost to the Village. The contract amendment will also include language indicating that should natural gas vehicles become an option, fuel surcharges will be adjusted accordingly.

Mr. Murphy stated that if one of these offers is not accepted, the Village will need to re-bid the service. Mr. Murphy believes this is a good contract for Village residents. He commented that service with Veolia has been very good over the past 4 years.

Trustee Harbeck confirmed that the current contract expires December 31, 2013. She then confirmed that the original offer from Veolia was a CIP maximum increase of 4 percent; however, through discussions this was negotiated down to 3.25 percent.

Trustee Harbeck questioned who the original bidders were when this contract was bid. Mr. Murphy explained that the Village received 3 bids from both Veolia and Waste Management, each bid was for a different level or type of service and the contract with Veolia was the lowest cost and most effective.

Trustee Harbeck questioned if the Village could contact Waste Management to see if they were interested in providing a quote for service. Mr. Murphy responded that when this contract was originally bid 4 years ago, Waste Management was \$50,000 more. If Waste Management came in and made an offer against what Veolia has offered, the Village would need to re-bid the entire contract.

Jason Johnson, representative from Veolia Environmental, stated that they are constantly in competitive bidding situations with Waste Management and have prevailed most of the time. Veolia provides service for most of Ozaukee County.

Trustee Meinecke questioned if Veolia will still provide a special pick up and what the charges would be for that service. Mr. Johnson responded that they will continue to offer that service for a fee and the fee will be increased each year based on the Milwaukee area CPI similar to the remainder of the contract. Mr. Murphy explained that the current cost for a special pickup is around \$55 for 800 pounds of additional refuse.

Trustee Rieck commented that a 10 year term is very lengthy and questioned if this long of a term is acceptable. Administrator Hofland indicated that he has checked with other communities regarding the length of the contract term, and this seems to be the new trend for this type of service contract. He noted that he was comfortable with the extended 10 year term.

Motion by Trustee Meinecke, seconded by Trustee Harbeck, to recommend the Village Board accept a proposal from Veolia Environmental Services, Horicon, WI, to amend the current contract to freeze the rates for 2013 and extend the garbage and recycling contract for 10 years, as presented. Approved unanimously.

Lighting of the Bridge Street dam/reservoir

Bob Wagner, Co-Chair of the Grafton Public Art Board, explained that the Public Arts Board has suggested that the dam be lit with red, green, blue, and white LED lighting to enhance the beauty of the falls and bring life to the dam during evening hours. The Public Arts Board is suggesting that the lights be installed under the lip of the dam and angled downward to eliminate any light pollution for neighboring residents. The lights would run on a timer or a dusk

to dawn type sensor. A very preliminary estimate of installation cost is somewhere between \$36,000 and \$70,000.

Trustee Harbeck questioned if anyone has looked into the new Lexan LED lighting. It was her understanding that these newer lights are suppose to last up to three times longer. Mr. Murphy explained that it is not typically the bulb that is the problem in this type of system, it is the environment. Mr. Wagner stated that the Public Arts Board has not done any research on what would be the best fit. This is just a concept proposal. Mr. Wagner would be happy to provide some contact information for lighting engineers that could help with design and cost estimates.

Mr. Murphy stated that Ayres Associates will have a construction cost estimate for the dam improvements in the next 60 days or so.

Trustee Meinecke commented that the Village needs to be fiscally responsible to the residents needs. The way the budget is today, there is no money for aesthetic improvements. When we are cutting training and not replacing Police Officers the Village Board should not be considering spending up to \$70,000 for lights for the dam.

Trustee Harbeck commented that this is just an option and we should see what is available at what cost.

Mr. Murray noted that looking into the cost to include the lights would be fine, but actually installing them may not be feasible.

Mr. Murphy explained that this particular TID is not funding itself at this time and is actually being subsidized by another TID. This is something that should be considered when making a recommendation regarding these lights.

Motion by Trustee Harbeck, seconded by Mr. Murray, to direct the Village Engineer to request a proposal from Ayres Associates for design and construction costs to install LED lighting under the lip of the dam. Motion was approved 3-1 (S. Meinecke – nay).

Community Garden Request – 14th Avenue

Director of Public Works/Executive Utility Director Dave Murphy explained that Marla Zahn is requesting to maintain an organic community garden in the right-of-way on 14th Avenue. He also noted that this area has also been determined to be the best location to extend a parking area and install a portage area, as required by the DNR as part of the dam repair grant.

Marla Zahn, 1426 13th Avenue, stated that she is a former Peace Corp volunteer and she understands the dollar and cents value of the environment. She stated that she would like to help the elderly and disabled residents in the community by organizing and running an organic community garden. She explained that she would take the hours donated by volunteers to maintain the gardens and they would receive benefit by getting food from the gardens. She requested that the information regarding the garden would be advertised through Village media, such as the Senior Center Newsletter and Library. She also stated that the Village may need to provide a few shovels and hoes for the gardening work.

Mr. Murphy stated that the Village is in favor of the community garden and believes it to be a great project. However, the issue at hand here is not the garden itself, rather the location of the garden. There is an area designated for community gardening on River Bend Road that should be utilized for this.

Ms. Zahn stated that she has looked at the River Bend Road site and this area would not work for an organic garden because the land has been destroyed by the chemicals that have been used on the fields. The area on 14th Avenue has been organically gardened for many years and will result in better gardening. She questioned if there was an area in Grafton that the Village could guarantee has not been chemically treated.

Trustee Rieck stated that the issue being considered tonight is that the garden is in the Village right-of-way. The garden needs to be moved and there are parks and/or other public areas the garden could go; however, this needs to be reviewed initially by the Parks and Recreation Board. Trustee Rieck directed Ms. Zahn to contact Park and Recreation Director John Safstrom.

Ms. Zahn stated that she contacted the DNR regarding the requirement to have a portage around the Grafton dam and they indicated that they knew nothing about the project. Mr. Murphy explained that the DNR has many different departments and it is possible that she spoke with the wrong department and was possibly given wrong information. Mr. Murphy noted that the Village does have some input as to where the portage should be located; however, this does seem to be the best spot.

Motion by Trustee Meinecke, seconded by Mr. Murray, to recommend the Village Board deny a request from Marla Zahn to grow a community garden in the 14th Avenue right-of-way and to remove all personal belongings from this site by November 1, 2012. Approved unanimously.

Purchase trailer-excavator

Superintendent of Public Works Gary Helm stated that this trailer is necessary to haul the excavator to each job site. Mr. Helm explained that a request for quotes was sent to three vendors, and Bruggink's Inc., Oostburg, WI, provided the lowest qualified bid. The price for the trailer is \$26,665 with a trade value of \$9,924 for our existing trailer, and a net cost of \$16,630.

Mr. Helm noted that this will need to be a joint purchase between the Water and Wastewater Utility and the Department of Public Works to fully cover the cost of the trailer. The Utility Capital Expenditures budget includes \$10,000 for this purchase, the Utility will also be able to fund an additional \$3,630 from their monument sign budget, and the remaining \$3,000 will come from the Public Works Capital Improvement Budget.

Trustee Harbeck questioned the weight of the excavator and the weight limit for the existing trailer as well as the new trailer. Mr. Helm responded that the excavator weighs 21,500 pounds. The old trailer limit was 19,960 while the new trailer limit is 30,000 pounds. Mr. Helm stated that the excavator is being used more often than ever anticipated. This piece of equipment is being used by all departments and is used almost daily.

Motion by Mr. Murray, seconded by Trustee Meinecke, to recommend the Village Board authorize the purchase of a Trailer-Excavator from Bruggink's Inc., Oostburg, WI for \$16,630. Approved unanimously.

Major Projects update

Director of Public Works/Village Engineer Dave Murphy quickly highlighted each project:

Ozaukee County Fish Passage Project – Mole Creek and CTH O: CTH O is now open. The culvert project was a county project and is finally complete.

Street Reconstruction: Project is moving along nicely, Advanced Construction has started installing the new storm sewer on 11th Avenue from Cedar Street to Broad Street. The storm sewer work will be completed early next week. The concrete contractor is scheduled to start sometime next week and should take about two weeks to install the new curb and gutter and the sidewalk.

Bridge Street Dam Repair: Mr. Murphy explained a rendering he received from Ayres Associates of what they are proposing for the dam improvements.

Badger Court – Regal Beloit Building: The curb and gutter has been installed and they are preparing to pour the concrete road. The concrete road will be completed early next week.

Report of benchmark measurements-DPW

The Board reviewed the benchmark report with no comments or questions.

Director of Public Works/Village Engineer Dave Murphy questioned if Board members needed more information on the IFC for benchmarking. The members responded that the information received is sufficient and no additional work is necessary.

Water & Wastewater

UV project change order #3

Utility Director Tom Krueger stated that this project is generally complete and the punch list items are about finished. Patching and painting the existing floors in the disinfection building were on the punch list, however this work was never included in the original specifications. Patching and painting the floors is necessary to give the project a finished look. The cost for this additional work is \$4,604.25.

Motion by Trustee Meinecke, seconded by Trustee Harbeck, to recommend the Village Board approve change order 3 by Rawson Contractors, Inc., Sussex, WI to recoat floor areas of the disinfection building for a cost of \$4,604.25.
Approved unanimously.

WWTP Gravity Belt Thickener Building recoating project

Utility Superintendent Tim Nennig explained that the Utility received three bids for re-painting/coatings of all wall and floor areas on both the upper and lower floors of the gravity belt

thickener (GBT) building. Porta-Painting - \$29,050 / Goldsmith Painting - \$34,720 / Sanchez Painting - \$34,841.

Mr. Nennig explained that Porta-Painting, Inc. was the lowest bidder; however, they are not being considered because of inferior products and methods to complete the work required. The proposal received from Goldsmith Painting was a bit lower in cost than the Sanchez proposal and offered a higher level of product and project workmanship that would result in a longer service life for the paint system.

Mr. Nennig noted that Goldsmith Painting has done work for the Utility in the past and they are very comfortable with their workmanship.

Motion by Mr. Murray, seconded by Trustee Meinecke, to recommend the Village Board award of a contract to Goldsmith Painting, Sheboygan Falls, WI for repainting of the GBT building interior walls and floor areas for a lump sum of \$34,720.00.
Approved unanimously.

Agreement update re: joint sewer cam usage with the Cities of Port Washington and Cedarburg
Utility Superintendent Tim Nennig explained that staff has been meeting with representatives from the Cities of Port Washington and Cedarburg to review the language of the shared-use agreement for the sewer cam equipment and usage that has been in effect since October 1995. This original agreement actually expired September 1, 2010. There were a few recommended language changes that primarily relate to equipment accessories, repairs and maintenance. Also recommended is automatic renewal every 5 years unless any party requests discussions for amendments.

Motion by Trustee Harbeck, seconded by Mr. Murray, to recommend the Village Board approve a 5-year sewer televising equipment shared use/joint ownership agreement with the Cities of Port Washington and Cedarburg. Approved unanimously.

Utility projects update

Utility Director Tom Krueger quickly highlighted each project:

Regional Lake Water Supply Study: Phase 1 is now complete and Phase 2 has commenced. A workshop meeting has been scheduled for late August to review synergies in operations and practices and to discuss areas where communities might wish to consider transitions in certain areas that are a better fit or are more consistent with the neighboring communities. Such transitional changes would serve to facilitate future formation of a regional authority if deemed appropriate. A phase 2 draft report should be available by late September or early October.

Septage Receiving Facility Design: The septage facility design is now proceeding in concert with the new garage facility design work by Kueny Architects.

Utility budget dashboard measurements update

There were no comments or discussion on this matter.

Report of benchmark measurements-Utility

Utility Superintendent Tim Nennig stated that the focus remains on infrastructure repair to reduce the backlog on mainline sewer repairs that need to be done. Sewer cleaning is taking a backseat, however the main areas are still on schedule to be done.

The Utility has experienced two water main breaks, four service leaks, and no mainline backups. Of the four service leaks the Utility found three of them during leak detection investigations.

OLD BUSINESS

None

NEW BUSINESS

Director of Public Works/Executive Utility Director Dave Murphy stated that the developer of Tree House Subdivision, Peter Renner, has refused to sign the developer's agreement. The developer's agreement spells out what is needed for the development, such as impact fees, street trees, and street lights. This particular developer is not required to put in sewer and water, however does need to install laterals. Street lights appear to be adequate; therefore, no additional street lighting will be required. A CSM dividing the lots will not be signed until the developer's agreement is signed. If Mr. Renner would want to sell the house currently under construction he would need to sell the entire parcel.

Mr. Murphy indicated that Mr. Renner will be attending the August 20 Village Board meeting to discuss this.

Superintendent of Public Works Gary Helm noted that on Wednesday, August 15, the Village is hosting a demonstration on a salt brine making machine. This is a portable unit that can be shared by multiple communities.

Utility Director Tom Krueger requested to hold the September meeting at the wastewater treatment facility offices. After the meeting he will give a tour of the facility for anyone with interest.

ADJOURN

Motion by Trustee Harbeck, seconded by Mr. Murray, to adjourn the meeting at 7:38 p.m. Approved unanimously.